

RSU 13 Grade 8 – 12 Transition Advisory Group

February 7, 2011 – RSU 13 Superintendent’s Office, Conference Room – 3:00 PM to 5:00 PM

Membership: L. Berger, G. Emery, T. Forti, B. Gamage, K. Gamage, M. Gee, R. Gilson, N. Guyer, D. Johanson, J. Lucarelli, M.A. McLean, W. Pearce, A. Riley, L. Schooley (C.Kesselheim – GSP Consultant).

Goals for the meeting:

1. Review, discussion, and updating of benchmarks and activities within the TAG work plan – Phase II.
2. Begin review, discussion, and updating of benchmarks and activities within TAG work plan – Phase III.
3. Continue work on Project Evaluation Plan – Benchmark 2F within the Continuing Work Plan

AGENDA

Time	Event	Detail	Reflections/Questions/Notes
3:00	Welcome & agenda review. Supt. Lucarelli	<ul style="list-style-type: none"> • Overview of agenda • Review and discussion of any communication received. Please note email from Jennifer Garrett (1-10-11) included with email attachments for Feb. 7th agenda. • Principals recommendation on naming distinctions for Oceanside campuses. • Update on school visitations – Principals Schooley & Forti • Other general updates & sharing 	
3:15	Review, discussion, questions, and consideration of any needed revisions to the benchmarks contained in the TAG work plan – Phase II. Supt. Lucarelli	2G – Joint Faculty Meetings – POS – Principals Forti & Schooley. 2H – Facility needs – update T. Forti & J. Lucarelli. 2L – Student Activities – Principals Schooley & Forti 2M – Counselors Advisory – update N. Guyer	<i>TAG members are asked to bring or have available the Continuing Work Plan document – last updated 12-13-10</i>

Time	Event	Detail	Reflections/Questions/Notes
3:45	<p>Review, discussion, questions, and consideration of any needed revisions to the benchmarks contained in the TAG work plan – Early Phase III.</p> <p>Supt. Lucarelli</p>	<p>3A – RSU 13 Curriculum Committee review POS – N. Guyer</p> <p>3B – Assessment of staffing needs highlighted within budget development - principals Forti & Schooley.</p> <p>3D – Update on formation of instructional day schedules for Oceanside campuses. Principals Forti & Schooley.</p>	
4:00	<p>Continuing work for crafting a longer term Program Evaluation Plan.</p> <p>C. Kesselheim N. Guyer</p>	<p>This will be a continuation of the work that has been pursued over the past three meetings. A work template has been drafted to capture the efforts to date and accompanies this agenda (please see below & email attachment)</p>	<p><i>Please review the Draft Program Evaluation Planning Template (02-02-11) as preparation for this activity. Essential questions have been identified for all five goals and a ‘working draft’ of an evaluation plan template will be distributed and discussed at this meeting.</i></p>
4:50	<p>Wrap up & adjourn</p>	<p>Summary of meeting outcomes</p> <ul style="list-style-type: none"> • Confirm next meeting for March 7, 2011. 	

To TAG Members: We have received survey results back from most of our TAG members indicating the questions under the remaining three goal statements that should be considered 'essential' to our on-going evaluation plan. The ones most consistently highlighted are indicated below. Please know that these will serve as focal points for the work that Craig Kesselheim and I will pursue in preparing a draft plan for your review and input. Craig and I had planned a day together to advance this work on Feb. 2nd, and our plans were thwarted by yet another 'nor-eastern' blizzard. We will however do our level best to have a 'working draft' of an evaluation plan to share and discuss with the TAG membership when we next meet on February 7th. Many thanks - Neal

8-12 Transition Advisory Group – **Draft** Program Evaluation Planning Template & Question Review Survey:

Goal:	Our school programs will provide an equitable range of courses and extra-curricular learning opportunities for all students.
E = Essential	Guiding or 'researchable' questions related to this goal:
E	1. What are the current enrollment patterns for students in advanced or AP courses – by grade, by gender, by economic status? (Other course enrollment patterns?)
E	2. Currently, what are the 'typical' pathways to HS graduation & how will we know if these have expanded over time?
Goal:	We will improve learning outcomes for all students.
E = Essential	Guiding or 'researchable' questions related to this goal:
E	1. What measures for 'learning outcomes' are credible, sustainable, and may be used to profile learning outcomes over time for literacy, math, and science. Other than 'School Report Cards,' are there other models for tracking this type of information - particularly to profile individual or cohort growth over time?
E	2. What data or measures could be utilized to determine the effectiveness of interventions or support services that are initiated to improve learning outcomes?
Goal:	We will achieve acceptance and 'ownership' of the 8-12 school model as 'our school' within the community – inclusive of students, faculty, parents, and others.
E = Essential	Guiding or 'researchable' questions related to this goal:
E	1. What key questions could be incorporated into a school climate study for students that could be administered at various points – what 'study methods' would need to be considered, ie - sample size, demographics, etc? Might a parallel survey method be utilized for parents and teachers?
E	2. Is there baseline data that could be collected this year that would inform how this is measured into the future? Parent group enrollment supporting school activities, sports booster participation, attendance at school events, participation rates for parent conferences, fund raising initiatives supporting school efforts, business sponsorships of yearbooks, etc?
E	3. Are these existing sources of business or other community support/sponsorships that are in existence now – and will they continue or expand with the new configuration?