

**MINUTES**  
**RSU 13 SCHOOL BOARD MEETING**  
**Immediately following the Executive Session, no sooner than 6:30 pm**  
**Thursday, December 1, 2011**  
**McLain School**

All members being present, it was moved by Esther Kilgour and seconded by Brian Messing to go into Executive Session to discuss collective bargaining and personnel matters. Motion carried unanimously.

Entered Executive Session at 5:37 pm. Returned to public session at 6:48 pm.

1. The meeting was called to order and a quorum was declared at 6:48 pm.
2. The Pledge of Allegiance was conducted.
3. Adjustments to the Agenda

The Superintendent recommended the following adjustments:

Add item 6d. Accept Resignation of John Flaherty, Special Education Teacher

Change item 8f. to specify ESP Agreement, Principals Agreement, and teacher Stipend Schedule

Add item 8g. Approve Stipend of \$3000 for NEASC Accreditation Advisor

4. Public Participation: Citizens are welcome to speak to matters before the Board (up to 30 minutes total)

Audrey Buffington spoke on use of microphones, parking, and school education policies.

Jennifer Garrett commented on funding of professional development and acknowledging positive results.

5. Communications

Chair recognized Don Robishaw as a new member, and re-elected members.

6. Consent Agenda

a. Approval of Minutes of Regular Meeting of November 3, 2011

b. Approve Nomination of Amy Miklich as Speech Therapist

c. Appoint Coaches Who Are Not Regular Employees

(1) Tiffany Darge, OHSW Volunteer Assistant Cheering Coach

d. Accept Resignation of John Flaherty, Special Education Teacher

It was moved by Tess and seconded by Carol to approve the Consent Agenda as presented. Motion carried unanimously.

7. Reports

a. Report of the Superintendent

Recognized artwork from South, Owls Head Central, Thomaston Grammar, and Rockland District Middle Schools and thanked Alison Livengood for her work in displaying it.

Introduced Karen Littlefield as new secretary.

Enrollment status: 2084 students at the end of November

Most agreements for all employees have been ratified.

Special Education is \$525,000 over budget and particulars were discussed.

Availability after December 16 will be by email or cell phone. January's agenda will be prepared in coordination with the interim superintendent.

b. Report of the Chair

Recognized the artwork displayed, the success of the recent drama presentation, and the upcoming concerts.

Appreciation for the work of the negotiating team of Brian Messing, Tess Kilgour, Sally Carleton, Jamie Doubleday, and Judy Lucarelli was expressed.

The work of Superintendent Lucarelli was lauded and gifts were presented.

- c. Report on Rockland District Middle School by Principal Kathryn Hollicker: Ms. Hollicker and Assistant Principal Lynsey Ward made a presentation on how staff and students at RDMS were working to improve student learning.

8. Business Items

- a. Accept Resignation of Dr. Judith M. Lucarelli effective December 31, 2011

Moved by Tess and seconded by Sally to accept the resignation of Dr. Lucarelli with regret. Motion carried unanimously.

- b. Approve Contract for Interim Superintendent

Moved by Greg and seconded by Darryl to appoint Neal Guyer as interim superintendent, contingent upon his getting his certificate; to have him share responsibilities with Scott Vaitones, who will report to Neal; to have he/they meet regularly with the Board Chair and Vice Chair; and to recommend an additional salary of \$100 per work day for Neal and \$50 per work day for Scott for this expected term to June 30<sup>th</sup>, or whenever a new Superintendent is hired. Motion carried unanimously.

- c. Approve Addition of New Occupational Therapist Position

Moved by Carol and seconded by Tess to create the additional Occupational Therapist position as presented by the Superintendent. Motion carried unanimously.

- d. Nomination of Occupational Therapist

Moved by Tess and seconded by Carol to accept the Superintendent's nomination of Lauren Watts as Occupational Therapist. Motion carried unanimously.

- e. Approval of Policies in First Reading

(1) 1.30 Communications

(2) 2.16 Student Searches

(3) 2.45 Student Health

There was discussion regarding each policy.

Moved by Brian and seconded by Tess to accept 2.16 Student Searches and 2.45 Student Health as first reading. Motion carried unanimously.

Moved by Carol and seconded by Sally to accept 1.30 Communications as first reading and to send back to the committee for further review. Motion carried 742 – 258 (Messing, Robishaw, Schenk).

f. Ratification of Collective Bargaining Agreements

(1) Educational Support Professionals

Moved by Brian and seconded by Sally to ratify the Educational Support Professionals contract. Motion carried unanimously.

(2) Administrators

Moved by Brian and seconded by Tess to ratify the Administrators contract. Motion carried unanimously.

(3) Teacher Stipend Schedule

Moved by Brian and seconded by Sally to ratify the Teacher Stipend Schedule. Motion carried unanimously.

g. Approve Stipend of \$3000 for NEASC Accreditation Advisor

Moved by Tess and seconded by Brian to approve the \$3000 stipend. Motion carried unanimously.

9. Committee Reports and Upcoming Meetings

- a. Activities: Chair Esther Kilgour reported that the committee did not meet. The next meeting will be at 6 pm on December 13<sup>th</sup>.
- b. Curriculum: Chair Sally Carleton reported that the committee met on November 17<sup>th</sup>. The next meeting will be at 5:40 pm on December 15<sup>th</sup>.
- c. Facilities & Transportation: Chair Greg Hamlin reported that the committee did not meet. The next meeting will be at 5:30 pm on December 6<sup>th</sup>.
- d. Finance & Insurance: Chair Brian Messing reported that the committee met on November 19<sup>th</sup>. The next meeting will be at 6 pm on December 8<sup>th</sup>.
- e. Policy: Chair Esther Kilgour reported that the committee met on November 16<sup>th</sup>. The next meeting will be at 6 pm on December 20<sup>th</sup>.
- f. Technology: Chair Loren Andrews reported that the committee met on November 30<sup>th</sup>. The next meeting will be at 6 pm on December 22<sup>nd</sup>.
- g. Mid Coast School of Technology: Chair Bill Pearce reported that the committee met on November 16<sup>th</sup>. The next meeting will be at 7 pm on December 14<sup>th</sup>.
- h. Many Flags/One Campus: Chair Loren Andrews reported on the committee's meeting in November. The next meeting will be on December 12<sup>th</sup>.
- i. Strategic Planning Steering Committee: Chair Greg Hamlin reported that the committee met on November 9<sup>th</sup>. The next meeting will be at 4:30 pm on December 14<sup>th</sup>.

There will be a MSMA presentation on Executive Search at 5:00 pm on January 5<sup>th</sup>.

Superintendent Lucarelli addressed the Board with a final homily and challenged them with three directives.

- 1. Value your administrators. The work of RSU 13 is accomplished through their leadership, not yours: you govern and they lead.
- 2. Be honest in your dealings with the interim team and the new leader that you select.
- 3. Be respectful to the superintendent and to each other.

10. Adjournment: Moved by Tess and seconded by Loren to adjourn at 9:14 pm. Motion carried unanimously.

The next Regular Meeting of the RSU 13 School Board will be Thursday, January 5<sup>th</sup>, at 6:30 pm.