

## EXECUTIVE SESSION 10/7/10

The Executive Session was called to order and a quorum was declared at 5:30 pm. Members present: Loren Andrews, Sally Carlton, Jamie Doubleday, Steven Dyer, George Emery, Gregory Hamlin, Ruth Anne Hohfeld, Esther Kilgour (5:31 pm), Josiah Wilson, Patricia Moran-Wotton, and James Kalloch (6:03 pm).

Moved by Steve Dyer, seconded by Greg Hamlin to enter into executive session for a student matter. Motion carried unanimously.

Entered executive session at 5:31 pm.

Returned to public session at 5:41 pm.

Moved by Loren Andrews, seconded by Patti Wotton to enter into executive session for personnel matters. Motion carried unanimously.

Entered executive session at 5:42 pm.

Returned to public session at 6:10 pm.

## RSU 13 REGULAR MEETING MINUTES

October 7, 2010

### 1. Call to Order and Declaration of a Quorum

The regular meeting of the RSU #13 School Board was held on October 7, 2010 in the Board room at the McLain School. Present were:

|                |                       |                 |
|----------------|-----------------------|-----------------|
|                | Loren Andrews         | Cushing         |
|                | Sally Carlton         | Owls Head       |
|                | Jamie Doubleday       | Thomaston       |
|                | Steven Dyer           | Rockland        |
|                | George Emery          | St. George      |
|                | Gregory Hamlin        | Thomaston       |
|                | Ruth Anne Hohfeld     | South Thomaston |
|                | Esther Kilgour        | Rockland        |
|                | Josiah Wilson         | St. George      |
|                | Patricia Moran-Wotton | Rockland        |
|                | James Kalloch         | Rockland        |
| Absent Excused | Arvilla Collins       | Thomaston       |
| Absent Excused | Brian Messing         | Rockland        |

The Regular Meeting was called to order by Chair Ruth Anne Hohfeld at 6:29 P.M. A quorum was declared.

### 2. Pledge of Allegiance

The Pledge of Allegiance to the United States flag was given.

### **3. Adjustments to the Agenda**

Added 7 d: St George Select Board member Mr. Rinehart to speak regarding the 8-9 school.

Added 8 g: Co-Curricular appointments of Scott Johnson GVHS Soccer Coach and Jennifer Garrett as SGS Yearbook Co-Advisor.

### **4. Public Participation: Citizens are welcome to speak to matters before the Board (up to 30 minutes total)**

Audrey Buffington of South Thomaston commented on August and September board meetings and commented on the lack of questions asked by the board. Additionally, she inquired if the board read the packet of materials she sent to them regarding mathematics.

Doug Curtis Jr. of Rockland urged the board to slow down the process of consolidation in order to do further research.

Rick Bernard of Saint George urged the board to reconsider the recent changes implemented in transportation due to the length of time children now have to spend on a bus to/from school. Additionally, he spoke against the 8-9 school due to the negative impact he feels it will have on sports programs, art, music and physical education.

Angela Vachon of Saint George spoke against the move of St. George 8<sup>th</sup> graders to the 8-9 school. She urged the board to take to heart what the community has to say regarding this matter. Additionally she spoke against the Building Use Policy.

Tracey Harjula of South Thomaston made points to consider on the changing of school names, mascots and colors. Points to consider were the costs of new uniforms, paint and materials in order to make the change. Her opinion was that this money should go toward education instead.

Jennifer Garrett of Saint George spoke against the changes made to the transportation system which have affected the length of time children now have to spend on a bus to/from school. She also spoke against the 8-9 school. She suggested the board have a clear and measurable assessment of its goals before making decisions on matters such as these.

### **5. Communications**

The district received a letter from Angela Pomerleau on behalf of Alumni Heritage Room of Lincoln Street Center, asking for memorabilia related to Rockland High School and Rockland District High School.

The district received a letter from Bettina Dobbs about board procedures.

Chuck Holzhauser wrote a letter regarding the naming of the school.

### **6. Consent Agenda**

It was moved by George Emery, seconded by Sally Carleton to approve the consent agenda as follows:

- a. Approval of Minutes of Regular Meeting of September 2, 2010
- b. Approval of Policies in Second Reading
  - (1) Policy 5.10 Crisis Response Plans
- c. Acceptance of Resignation
  - (1) Don Robishaw as Bus Driver (East)

d. Appointment of Coaches

- (1) Appoint Janice Cox as SGS Girls Basketball Coach Grades 7-8
- (2) Appoint Irene McGonagle as RDMS Head Winter Cheering Coach
- (3) Keely Baum as RDMS Volunteer Assistant Cheering Coach
- (4) Jason Yates as RSU 13 Middle School Volunteer Head Wrestling Coach
- (5) Phil Arsenault as RSU 13 Middle School Volunteer Assistant Wrestling Coach
- (6) John McGonagle as RSU 13 Middle School Volunteer Assistant Wrestling Coach
- (7) Rod Penney as RSU 13 Middle School Volunteer Assistant Wrestling Coach

Motion carried 774 for, 72 against (Wilson)

## 7. Reports

a. Report of the Superintendent

- (1) Enrollment Status: We've had a 1% increase from 2100 to 2121 students.
- (2) Before School Supervision Summary: Superintendent gave summary to board members. Costs are being covered at Lura Libby with one ed-tech covering 6 to 9 students who participate. Costs are not being covered at South School due to two ed-techs covering 8 to 9 students. Superintendent will speak with principal of South School about appointing only one ed-tech. The program will probably only continue at the two schools, Lura Libby and South School as they will be the only two schools able to operate on a break even basis. If the program is to continue at the other schools, the charge to parents will have to increase substantially in order to operate on a break even basis. Discussion Followed.
- (3) Higher Education Commission Report: MSBA resolution packet will be given to the board. The superintendent reported on her visit to the Annual Symposium of the Higher Education Commission with Tom Forti and Larry Schooley. She shared what they learned from attending this event and why, more than ever, a higher education is so important. Most jobs in this day and age are technically driven and now require an associate's degree. To keep our share of employment opportunities in Maine, we need to have a net increase of 40,000 college degrees. She spoke about our High Schools not making the adequate yearly process as an indicator that we need to do things differently.

(4) Closure of MacDougal Facility

Thanks to staff who helped prior to and during the lawn sale. Towns and private schools in our community were invited to MacDougal School prior to the sale to take items they need for their facilities. Revenue from sale was just over \$1000. The business manager and superintendent will research the best way to dispose of remaining items.

The district received four bids (three of which were under \$10,000) to have the boiler at MacDougal School to be moved which needs to be take place by October 22<sup>nd</sup>. The bid was awarded to Siemens Industries for \$7431 as their bid was the most detailed and inclusive. The boiler system will be stored in the basement at McLain School. Once the boiler has been removed from MacDougal and remaining materials are removed, no later than the end of October, then the district will turn the title over to the city of Rockland.

- (5) Specialists from the DOE as well as Scott Hall and Scott Vaitones visited Gilford Butler, Owl's Head, GVHS and RDHS in follow up on our construction applications. We will know in the spring where we rank on those projects
- (6) The fifth School's Open Doors show has been taped. Shows so far this school year include the MacDougal/South School transition, 8-12 transition planning, community based learning for kindergarten students at Cushing, Connect to Math at the Thomaston Grammar School, and the Adult Diploma Program.
- (7) A commemorative gift will be given to each employee who retired at the end of the last school year. A reception is scheduled for Monday, November 15<sup>th</sup> as this falls during American Education Week. The association partners with the district in providing the gifts.

Discussion followed: Patricia Wotton questioned the public comments regarding transportation. She asked if transportation will become more efficient when the software is up and running. Judy explained that the software is in place but it's currently not able to be used for designing routes. The district was told that the software will not be ready for the purpose of designing routes until the end of this year. The superintendent said she will look further into the matter. Greg explained that the state's software is two years behind where they thought they would be. Esther Kilgour asked what percentage of our students actually takes the bus and of those students, how many are on a bus more than 30 minutes each way.

b. Report of the Chair

George Emery and Ruth Anne spend two days touring the district's schools. She thanked the students, teachers and administrators for making them feel welcomed. She was pleased to find that it's not business as usual. Our administrators are working hard with our teaching teams to insure they are using the best methods to deal with each child.

The MSMA conference is on October 21<sup>st</sup> and 22<sup>nd</sup>. Board members were asked to let Kathy Blais know by October 8<sup>th</sup> if they plan to attend. Board members have already received the schedule. Ruth Anne thanked Patti Wotton and Jim Kalloch for their years of service as the election occurs before the November School Board meeting.

There will be a special meeting on Wednesday, November 10<sup>th</sup> at 5:30, in executive session for personnel.

In this month's packets the board received a copy of policy adoption policy that we adopted on April 30, 2009. The board has had questions about policy adoption so Ruth Anne thought it'd be a good idea to review what our policy is. The policy was similar to what was used in both MSAD 5 and 50 and is a very standard policy that was suggested by the MSMA. Ruth Anne pointed out a few important lines of the policy. Additionally, she explained that a vote on a policy in the First Reading does not mean that you are voting for or against the policy. When you vote on a First Reading it simply means that you are acknowledging the policy; that you have read it. It is during the First Reading, the board may suggest changes to the policy.

During the next Committee meeting, the Policy Committee will make the suggested changes to the Policy. The policy is then returned to the board to vote on in the Second Reading. It is in Second Reading that you vote for or against the policy. By voting no on a policy in the First Reading, you are saying that you didn't read the policy

c. Presentation on Expeditionary Learning at Saint George School

Mary Alice McLean and teachers reported on the continuing success of Expeditionary Learning at Saint George School. She explained what expeditionary learning means and shared student work.

She urged people to view the website for more information. Board members were invited to visit a classroom and see the program in action.

- d. St George Select Board member Mr. Reinhardt spoke regarding the St. George 8<sup>th</sup> graders being assigned to the 8-9 school. He stressed that it's not just the few people who speak to the Board each month who have issues with this change. The St. George Select Board urges RUS 13 Board members and the superintendent to attend the next Selectmen's meeting. It was suggested that the meeting take place after the Select Board has had the opportunity to hear the next full transition report. Superintendent expressed that she is willing to meet anytime. The Chair and Superintendent will meet with Mr. Reinhardt to determine a date for the meeting.

**8. Action Items**

- a. Reinstatement of Expelled Student

It was moved by Loren Andrews, seconded by Sally Carleton to approve the reinstatement of Expelled Student.

Motion Carried 766 for, 80 abstained (Kilgour).

- b. RSU 13 8-12 School

- (1) Ratification of School Name
- (2) Ratification of School Colors

Judy Lucarelli reported on the results of the vote.

**NAME/MASCOT**

|       | Midcoast Area HS<br>Mariners | <b>Oceanside HS<br/>Mariners</b> | Henry Knox HS<br>Navigators | other | total |
|-------|------------------------------|----------------------------------|-----------------------------|-------|-------|
| total | 700                          | <b>777</b>                       | 215                         | 51    | 1743  |
|       | 40.16%                       | <b>44.58%</b>                    | 12.34%                      | 2.93% | 1     |

**COLORS**

|       | light blue & white<br>with black accent | maroon & white<br>with silver/grey<br>accent | <b>light blue &amp; white<br/>with navy blue<br/>accent</b> | other | total |
|-------|---|--|---|-------|-------|
| total | 514                                     | 397  | <b>790</b>  | 42    | 1743  |
|       | 29.49%                                  | 22.78%                                       | <b>45.32%</b>   | 2.41% |       |

It was moved by Jamie Doubleday, seconded by Loren Andrews to approve the ratification of school name to Oceanside High School Mariners and school colors to light blue and white with navy blue accent.

Greg Hamlin reviewed the process that had been followed to determine the name, mascot and school colors for the 8-12 schools. He thanked committee members for their hard work. Concerns regarding

the financial impact of changing the school name and colors were expressed, as well confidence in the superintendent's ability to cover the costs and stay within the budget.

It was moved by Patricia Wotton, seconded by Steven Dyer to table the ratification of school name and school colors.

Motion to table failed 232 for (Wilson, Wotton, Dyer), 614 against.

Motion Carried 614 for, 232 against (Wilson, Wotton, Dyer).

c. Policy Second Reading and Final Adoption

(1) 1.07 Public Participation in Board Meetings

It was moved by Sally Carleton, seconded by Patricia Wotton to approve the Policy Second Reading and Final Adoption of 1.07 Public Participating in Board Meetings.

Discussion followed: James Kalloch went over the changes made to the policy.

Motion carried unanimously

d. Policy First Reading

(1) 3.11 Selection of Instructional Materials

It was moved by Greg Hamlin, seconded by Jamie Doubleday to approve first reading of policy 3.11 Selection of Instructional Materials.

Motion Carried 774 for, 72 against (Wilson)

(2) 5.40 Community Use of School Facilities

It was moved by Steven Dyer, seconded by Patricia Wotton to approve first reading of policy 5.40 Community use of School facilities.

Discussion followed: the Superintendent explained that charges may be applied if the district incurs additional costs (such as overtime custodial pay) due to a group's use of a facility, or if a group is making money through use of the facility...

Motion Carried 774 for, 72 against (Wilson)

(3) 4.16P Procedures for Administrator Evaluation

It was moved by Steven Dyer, seconded by James Kalloch to approve first reading of procedure 4.16 Procedure for Administrator Evaluation.

Motion carried unanimously

e. Appoint RSU 13 Athletic Director and Establish Compensation for 2010-2011

It was moved by Sally Carleton, seconded by Esther Kilgour to approve appointment of Jim Leonard as RSU 14 Athletic Director for 2010-2011.

Motion carried unanimously

It was moved by Esther Kilgour, seconded by Steven Dyer to approve the stipend of \$9,500 for Jim Leonard for Athletic Director for 2010-2011.

Motion carried 694 for, 152 against (Wilson, Wotton)

f. Extension of Administrator Contracts

It was moved by Jamie Doubleday, seconded by Esther Kilgour to approve the extension of administrator contracts as follows:

One year extension to summer 2012:

Larry Schooley, GVHS Principal  
Kathryn Hollicker, RDMS Principal  
Mary Alice McLean, TGS/GBS Principal  
William Gifford, RDHS Assistant Principal  
Dr. Ralph Newbert, Special Education Director  
Jeffrey Monahan, Technology Field Services Supervisor  
Elwood Moore, School Health Coordinator  
Charles Butler, Food Service Director

Two year extension to summer 2013:

Tom Forti, RDHS Principal  
Beth Chamberlin, CCS/LLS Principal  
Todd Martin, SS Principal  
Susan Stilwell, RDMS Assistant Principal  
Neal Guyer, School Improvement Director  
Bruce Johnson, Network Administrator  
Scott Hall, Maintenance & Transportation Director  
Todd Johnston, Transportation Supervisor

Motion carried 694 for, 152 against (Kalloch, Wilson)

- g. Co-Curricular appointments of Scott Johnson GVHS Soccer Coach and Jennifer Garrett as SGS Yearbook Co-Advisor.

It was moved by Jamie Doubleday, seconded by Steven Dyer to approve Co-Curricular appointments of Scott Johnson GVHS Soccer Coach and Jennifer Garrett as SGS Yearbook Co-Advisor.

Motion carried 774 for, 72 abstained (Wilson)

## **9. Committee Reports and Upcoming Meetings**

- a. Activities: Esther Kilgour reported on the Activities Committee meeting and the status of the district paying for the Winter Cheering Coach. The next meeting is 6 pm 10/28.
- b. Curriculum: Sally Carleton reported on the Curriculum Committee meeting. The next meeting is 5:30 pm 10/21
- c. Facilities & Transportation: Greg Hamlin reported on the Facilities & Transportation Committee meetings. The next meeting is 5:30 pm 10/5.
- d. Finance & Insurance: Brian Messing next meeting: 6 pm 10/14
- e. Personnel & Negotiations: Jamie Doubleday went over the Superintendent Evaluation Schedule with the Board. Judy Lucarelli's contract is up on June 30, 2011. The Committee felt in order to do a credible job in deciding whether to renew the contract we need to have some kind of evaluation data and there has been nothing in place. Administrators and board members will receive in the mail the evaluation materials to be returned by October 26<sup>th</sup>. On November 10<sup>th</sup> there will be a special board meeting in executive session with the superintendent to discuss the results of the evaluation. The superintendent will also do a self-assessment of her goals.
- f. Policy: James Kalloch reported on the Policy Committee meeting. The next meeting is 5 pm 10/19.

- g. Technology: Loren Andrews reported on the technology Committee meeting. The next meeting is 6:30 pm 10/12.
- h. Mid Coast School of Technology: Greg Hamlin reported on the MCST Board meeting. The next meeting is 7 pm 10/27.
- i. Many Flags/One Campus: Jamie Doubleday reported that the Commissioner has denied the scoring appeal by Sanford. This will be on the October 13<sup>th</sup> agenda of the State Board of Education. She described the steps taken by the Steering Committee to respond to this success.

## **10. Adjournment**

It was moved by Steven Dyer, seconded by Esther Kilgour that the meeting be adjourned.

Motion carried unanimously.

Meeting adjourned at 9:54 P.M.

The next Regular Meeting of the RSU 13 School Board will be Thursday, November 4<sup>th</sup>, at 6:30 pm.

---

Dr. Judith M. Lucarelli, Secretary/RSU #13 Board of Directors