

MINUTES
RSU 13 SCHOOL BOARD MEETING
THURSDAY, DECEMBER 6, 2012
MCLAIN BUILDING
6:30PM

Executive Session – 6:00 pm

1. The meeting was called to order at 6:00 pm and a quorum was declared. Sherm Hoyt was unexcused absent.
2. Executive Session: To go into Executive Session per MRSA 405(6)(C) to discuss personnel matters.

It was moved by Carol Bachofner and seconded by Sally Carleton to go into Executive Session per MRSA 405 (6) (c) to discuss personnel matters. Motion carried unanimously.

Executive Session entered at 6:02 pm and Chair Kilgour declared the Board out of Executive Session at 6:25 pm. Return to public session at 6:30 pm.

Regular Board Meeting – 6:30pm

3. The Pledge of Allegiance was conducted.
4. Adjustments to the Agenda

The Chair and Superintendent thanked Janelle Eddy for the artwork display by SS and LLS students.

Move Approval of Sailing Club from Business Item e to Business Item a.

Change Business Item b. Appointment of Lynsey Ward as interim principal at South School to become Business Item d. (Business Item d becomes Business Item e)

Change Business Item c. Resignation of Todd Martin as principal of South School to add "Appointment of Todd Martin as Title 1 Teacher" (internal transfer).

Add Business Item 5g – Summer Salary Accrual.

*It was moved by Arvilla Collins and seconded by George Emery to approve the adjustments to the agenda. Motion carried unanimously. (*NOTE: Newly elected Board member Nancy Jeffers was not sworn in prior to the meeting being called to order. Any votes do not include her weighted vote.)*

5. Business Items:

- a. Approval of Sailing Club

Ken Pride, Social Studies teacher at OHS-E, expressed appreciation for the board's consideration. A few team members spoke on their enjoyment of the sport. KC Heyniger of the Apprentice Shop explained the program, where they race, and the gear involved.

It was moved by Darryl Sanborn and seconded by Don Robishaw to approve the Sailing Club as an official club. There was discussion regarding whether there are costs to the district and what it means to approve the club. Motion carried 751 – 90 (Christine Curtis opposed).

- b. Approval of Job Descriptions: Guidance Counselor, Athletic Director, Speech Therapist, Occupational Therapist

It was moved by George Emery and seconded by Loren Andrews to approve the job descriptions as presented. Superintendent Collins noted only the Teacher job description remains to be done. Motion carried unanimously.

- c. Resignation of Todd Martin as Principal of South School.

It was moved by Arvilla Collins and seconded by Bill Pearce to accept Mr. Martin's resignation as Principal of South School. Motion carried unanimously.

- d. Appointment of Todd Martin to Title 1 Teacher and Lynsey Ward as Interim Principal at South School

It was moved by Sally Carleton and seconded by Loren Andrews to approve Todd Martin's appointment to Title 1 Teacher and Lynsey Ward as Interim Principal at South School. Motion carried unanimously.

- e. Appointment of Jason Foster as Girls' Freshmen Basketball Coach

It was moved by George Emery and seconded by Loren Andrews to appoint Jason Foster as Girls' Freshman Basketball Coach. Motion carried unanimously.

- f. Discussion of 10% "self-funding" requirement for extra-curricular activities

It was moved by Arvilla Collins and seconded by Loren Andrews to approve the 10% "self-funding" requirement for extra-curricular activities as recommended by the Activities Committee. Chairman Kilgour outlined what is expected, that athletics are what is being considered for these requirements, and the Activities Committee will be merged into the Curriculum Committee. Carol Bachofner asked how athletics are considered part of curriculum. AD Leonard noted that all varsity sports are required to fund raise; his budget only includes essentials to "play the game." Superintendent Collins explained that the 10% required is based on each sport's budget. There was discussion that this was too in depth to discuss at the regular meeting. It was moved by Bill Pearce and seconded by Loren Andrews to table the 10% "self-funding" requirement. Motion carried 597 – 244 – 75 (Arvilla Collins, Darryl Sanborn, and Tess Kilgour opposed; Sherm Hoyt absent).

- g. Summer Salary Accruals

At the November Finance Committee meeting, the auditor gave an overview and report on FY 2012. It was moved by Darryl Sanborn and seconded by Arvilla Collins that the Board will annually dedicate an amount to fund the summer salary liability from the undesignated fund balance, if any exists for that year, and that for fiscal years 2011 and 2012, the Board will designate \$100,000 maximum to the summer salary liability for each of these years with the intent of the Board to fully fund the summer salary liabilities within fifteen years. It was clarified these funds would be a dedicated reserve account. Motion carried unanimously.

6. Public Participation: Citizens are welcome to speak to agenda matters before the Board (up to 30 minutes total)

- Doug Curtis Jr.: Spoke on the strategic plan and the sports fundraising requirement. He expressed his concerns with the 8-9 grade school and how it was addressed in the strategic plan. The charter process has started to begin a Rotary club in the high school.
- Jennifer Garrett: Upset that public participation was moved until after some decisions were made. She has concerns that the 10% will put too much financial strain on the public. She

recommends modeling after Trekkers' fundraising guidelines, such as utilizing a master calendar and requiring participation in the fundraising events by the sport participants.

7. New Policies

a. Policies in First Reading

- (1) Policy GBN – Family and Medical Leave
- (2) Policy GBO – Family Care Leave
- (3) Policy IJOA – Field Trips and Other Student Travel
- (4) Policy BDI - Student Representatives to the School Board

It was moved by Loren Andrews and seconded by Bill Pearce to accept Policies GBN, GBO, IJOA, and BDI in First Reading. Arvilla asked about the age requirement for voting in Policy BDI. Motion carried unanimously.

8. Communications:

There were no communications.

9. Consent Agenda

a. Approval of Minutes of Regular Meeting of November 1, 2012

It was moved by Carol Bachofner and seconded by Loren Andrews to approve the Consent Agenda. Motion carried 761 – 80 (Darryl Sanborn abstained).

10. Reports

a. Reports of the Superintendent & Business Manager

2-Lew Collins: Superintendent Collins noted the upcoming Strategic Planning Forum on December 12 at OHS-E from 5:30-7:30 pm. He recognized the excellent work of Bus Mechanic, Jamie O'Donoghue – all 23 buses passed inspection by DMV. He would like to initiate a staff recognition program. The Herring Gut program has been a valuable asset to our students in the district. Amanda Knowlton, special education teacher, has earned her National Board Certification – congratulations! There is a very serious and persistent problem with attendance and tardiness, even at the elementary level. He is working on an initiative to involve state and local agencies and officials to help address this issue.

1-Scott Vaitones: He noted a proposal for "The Burner Buster" to help with heating oil consumption. The change of offering breakfast to primary school students in the classrooms has been successful. The five year plan of maintenance has been developed. Bus drivers are still difficult to obtain, but two van drivers are studying for their license which will help. During the audit process, he has found funds that were not previously requested to which the district was entitled.

b. Report of the Chair

Tess Kilgour welcomed Nancy Jeffers (her votes will not count as she has not been sworn in) and thanked Scott Vaitones for finding money. She "counted her blessings," including previous Board Chairs and Superintendents, Board members, our educators and support staff, and especially Lew! It was the consensus to meet next month at Owls Head Central School on January 3, 2013. She requested to get together for an "Equity" meeting.

11. Committee Reports and Upcoming Meetings

- a. Activities: Chair Tess Kilgour reported the committee did not meet last month. Next meeting is December 11, 2012, at 6:00 pm.
 - b. Curriculum: Chair Sally Carleton reported the committee met on November 15. Next meeting is December 20, 2012, at 5:30 pm.
 - c. Facilities & Transportation: Chair George Emery reported the committee met on December 4. Next meeting is January 8, 2013, at 5:30 pm.
 - d. Finance & Insurance: Chair Darryl Sanborn reported the committee met on November 8. Next meeting is December 13, 2012, at 6:00 pm.
 - e. Policy: Chair Bill Pearce reported the committee met on November 19. Next meeting is December 17, 2012, at 4:00 pm.
 - f. Technology: Chair Loren Andrews reported the committee met on November 29. Next meeting is December 17, 2012, at 6:00 pm.
 - g. Many Flags/One Community: Loren Andrews reported the Board met on November 29. Carol Bachofner has been appointed as the other board representative. Next meeting is December 11, 2012, at Fisher Engineering at 6:00 pm, with a tour beginning at 5:30 pm.
 - h. MCST: Chair Bill Pearce reported the committee met on November 28. Next meeting is December 19, 2012, at 7:00 pm.
 - i. Board Equity: will be meeting January 14, 2013, at 6:00 pm at a Thomaston school to be determined with a potluck.
12. Carol Bachofner asked the Board to recognize the National Honor Society inductees that were inducted earlier this evening.
13. Adjournment: *It was moved by Loren Andrews and seconded by George Emery to adjourn at 8:44 pm.*

The next regular meeting of the RSU 13 School Board will be
Thursday, January 3, 2013, at 6:30pm.

This meeting will take place at the Owls Head Central School.