

**MINUTES**  
**RSU 13 SCHOOL BOARD MEETING**  
**6:30PM - THURSDAY, OCTOBER 4, 2012**  
**MCLAIN SCHOOL – ROCKLAND**

**Executive Session at 5:30pm – Seacoast Education Association/Support Staff Grievance**

1. The meeting was called to order at 5:35 pm and a quorum was declared. Carol Bachofner was absent and Arvilla Collins was excused absent.
2. Executive Session; SEA/ESP Level 3 – Regional School Unit Board – Grievance Review  
*It was moved by Darryl Sanborn and seconded by Christine Curtis to go into Executive Session per MRSA 405 (6) (C) to discuss personnel matters. Motion carried unanimously.*  
*Executive Session entered at 5:35 pm. Chair Kilgour declared the Board out of Executive Session at 6:37 pm.*

**Regular Board Meeting – 6:37 pm**

3. The Pledge of Allegiance was conducted.
4. Adjustments to the Agenda:  
Add Business Item c. Spanish class visit to Puerto Rico.
5. Business Items:
  - a. Determination SEA/ESP Level 3 Grievance review.  
*It was moved by Don Robishaw and seconded by George Emery to deny vacation to school year employees who work less than 220 days and 32.5 hours per week, per Article 12 paragraph B of the agreement between RSU #13 and Seacoast Education Association Professionals which ended June 30, 2012. Motion passed 752-84 (Brian Messing abstained).*
  - b. To approve the Many Flags/One Community governance structures and operating procedures as recommended by the Many Flags Steering Committee in the September 19th final draft document, and, as soon as possible, appoint 2 people to serve on the Many Flags Board of Directors.  
*It was moved by Loren Andrews and seconded by Brian Messing to approve the Many Flags/One Community governance structures and operating procedures as recommended by the Steering Committee. Motion carried unanimously.*  
*It was decided to wait until a full board was present to appoint members to the Board of Directors, although Loren Andrews expressed his interest and was appointed by the Chair.*
  - c. To approve Spanish class to visit Puerto Rico in 2013.  
*Gretchen Jordan presented a proposal to take eight members of her Spanish III class to visit Puerto Rico next year, along with her husband as an additional chaperone. February or April vacations are the targeted timeframe, but permission will be needed to be flexible a couple days before or after vacation to help with travel costs. Insurances are valid there as Puerto Rico is a US territory. There was discussion regarding insurance and fundraising. She is looking for approval in order to book airfare by November for the best rates.*  
*It was moved by Bill Pearce and seconded by Loren Andrews to approve the trip contingent on insurance and to allow the flexibility of 2 days leeway. Motion carried unanimously.*  
*Tess Kilgour asked for a presentation to the Board after they return from the trip next year.*
6. Acknowledgements & Presentations
  - a. Principals Schooley and Forti – Oceanside High School NEASC Accreditation Update & Next Steps.

*Tom Forti presented limited information from the NEASC accreditation visit. He has not received the final findings. He noted that it was the largest contingent of parents ever seen by the NEASC group. He presented a timeline of the week's events. Two issues that may be in their findings were a more coordinated curriculum and living up to the seven compass standards. He recognized all the faculty and steering committee members for their hard work. He is hoping to get a draft report by the end of October for he and Larry Schooley to check for factual inaccuracies then the final report will be available pending approval by the NEASC Board of Directors in January.*

*Larry Schooley was very impressed by the turnout on Sunday. The group was very impressed with the genuine cross section of students on the panels. There was some confusion about the dual campuses; it was a new concept to them. The members commented several times on the transparency.*

*Tess Kilgour congratulated and thanked Tom Forti and Larry Schooley for all their hard work.*

7. Public Participation: Citizens are welcome to speak to matters before the Board (up to 30 minutes total).

*There were no public comments.*

8. Communications

*Kathy Blais had sent an email to board members to finalize the attendees to MSMA Fall Conference.*

*Lew Collins expressed condolences to Principal Beth Chamberlin on the recent passing of her mother.*

9. Consent Agenda

- a. Approval of Minutes of Regular Meeting of September 6, 2012

- b. Approval of Policy in Second Reading

(1) Policy 1.21 – Hazing – Harassment – Intimidation

- c. Appointment of coaches for 2012/2013 who are not regular employees:

Rusty Worcester -	OHS Varsity Softball Head Coach
John Frye -	OHS Varsity Softball Asst. Coach
Don Shields -	OHS Varsity Baseball Head Coach
Ron Hawkes -	OHS Varsity Baseball Asst. Coach
Steve Hiller -	OHS Varsity Baseball Asst. Coach, Volunteer
Heath Commeau -	OHS JV Baseball Head Coach
Matt Shields -	OHS Freshman Baseball Head Coach
Shawn Hiller -	OHS JV Baseball Asst. Coach, Volunteer
Teel Foster -	OHS Girls Varsity Basketball Coach
Christine Clayton -	OHS Girls Jayvee Basketball Coach
Katie Sibley -	OHS Girls Freshman Basketball Coach
Hope Billingsley -	OHS Varsity Winter Cheering Coach
Chris Raye -	Oceanside West 8 <sup>th</sup> Grade Boys White Basketball Coach
Greg Billingsley -	Oceanside West 8 <sup>th</sup> Grade Girls White Basketball Coach
Keenan Flanagan -	Oceanside West 8 <sup>th</sup> Grade Boys Blue Basketball Coach
Dan McNichol -	Oceanside West 8 <sup>th</sup> Grade Girls Blue Basketball Coach
Wes Drinkwater -	Oceanside West 7 <sup>th</sup> Grade Boys Blue Basketball Coach Oceanside West 7 <sup>th</sup> Grade Baseball Coach
Alison Cornforth -	Oceanside West 7 <sup>th</sup> Grade Girls Blue Basketball Coach
Irene McGonagle -	Oceanside West Middle School Winter Cheering Head Coach
Gene Drinkwater -	Oceanside West 8 <sup>th</sup> Grade Softball Coach
Erik Nelson -	Oceanside West 8 <sup>th</sup> Grade Softball Coach

*Don Robishaw asked to remove item (b).*

*It was moved by Sherman Hoyt and seconded by George Emery to approve the Consent Agenda (a) and (c). Motion carried unanimously.*

*Brian Messing and Don Robishaw commented on their concerns with certain wording and Sherman Hoyt had questions on violation determination. Tess Kilgour asked for questions, comments, and concerns to be emailed to Bill Pearce for review within the Policy Committee. Lew Collins noted that the policies came from MSMA legal and it was recommended to not change wording as it had already been through five lawyers. He will ask MSMA to review the original and the revision for their input.*

*No action taken – referred back to the Policy Committee.*

## 10. Reports

### a. Report of the Superintendent & Business Manager

*Scott Vaitones: He reported that work is still being done on bus route efficiency. He commended the custodial staff on all their hard work for the NEASC visit. Regarding the I-pad initiative, he will provide final numbers of issuance and classes which received them at the next meeting. New work stations were installed in Central Office. The windows at the Wasgatt Field press box were dangerous and were replaced. MEA (SEA) prevailed at the vote held last week – there is now one bargaining unit and the district can move forward with contract negotiations. Improvements to the entrance road to the bus garage have been made by the property owner.*

*Lew Collins: He recognized the artwork by the art classes at OHS/W on display in the meeting room. He has visited all the schools and is very impressed with the staff and the students. He is working to condense the Strategic Plan down to a manageable document (the original plan is 46 pages). The group should be meeting one more time. Enrollment and absence reports were presented. He noted that tardies are much more complex to calculate and are not included. The 92% attendance figure is based on hours, which was confusing to board members who then asked for a more realistic interpretation of the data next month.*

*Written job descriptions need to be created for Administrators and Teachers. Eventually these will be available on the website. A teacher evaluation schedule has been created, including all probationary teachers. Lew will email the form to board members for their reference. Tess Kilgour inquired if the evaluation changes if the job description changes.*

### b. Report of the Chair

*Tess sadly reported that long-time custodian Ivan Sprague passed away shortly after last month's board meeting. As of October 1, she gave Neal Guyer his freedom to return to his Curriculum work. The Board appreciated his and Scott Vaitone's support and hard work during the interim. She noted that Brian Messing is not running for reelection and remarked on his immense amount of energy, still garnering respect even in a pirate's costume, and presented a parting gift.*

*There will be a board workshop to be held at the Samoset Resort on October 17 to set goals as a board. She stated that Committee meetings have been cancelled twice on short notice recently, with members of the public showing up not knowing, and asked for ideas of how to notify the public of these situations. Brian Messing suggested a flashing front page banner bar on the website with 'red letter' changes. Tess Kilgour asked for a sign on the door.*

## 11. Business Items Continued:

- a. Accept the donation from Janet Staiano of a Yamaha Clavinova full 88-key piano, worth approximately \$1,000, to Rockland District Middle School.

*It was moved by Loren Andrews and seconded by Darryl Sanborn to accept the donation of the Yamaha Clavinova from Janet Staiano for the RDMS. Motion carried unanimously.*

- b. Accept the donation from George McLeod of two trombones, worth approximately \$800, to Rockland District Middle School.

*It was moved by Loren Andrews and seconded by Darryl Sanborn to accept the donation of the two trombones from George McLeod for the RDMS. Motion carried unanimously.*

c. Approval of Policies in First Reading

- (1) Policy 2.11 – Use of Physical Restraint and Seclusion (required by new statute changes) – replaces the current policy 2.11

*Darryl Sanborn asked if it had been altered. Lew Collins clarified that the Advertising policy was crafted locally with alterations, the Restraint Policy is not altered in any way from the MSMA model. It was moved by Darryl Sanborn and seconded by Bill Pearce to approve Policy 2.11 as presented. Lew did mention that some policies are required by law and most are at the local Board's discretion to adopt or not. Motion carried unanimously.*

- (2) Policy 1.14 – Advertising in Schools (as requested by the Board regarding banners on the field)

*It was moved by Loren Andrews and seconded by Sally Carleton to approve Policy 1.14 as presented. There was discussion regarding specific advertisers. Motion carried 594 – 252 (Darryl Sanborn, Don Robishaw, and Brian Messing against).*

12. Committee Reports and Upcoming Meetings

- a. Activities: Chair Tess Kilgour reported the committee did not meet last month. Next meeting is on Wednesday, October 10, 2012, at 6:00 pm.
- b. Curriculum: Chair Sally Carleton reported the committee did not meet last month. Next meeting is October 18, 2012, at 5:30 pm.
- c. Facilities & Transportation: Chair George Emery reported the committee met on October 2. Next meeting is November 6, 2012, at 5:30 pm.
- d. Finance & Insurance: Chair Darryl Sanborn reported the committee met on September 13. Next meeting is October 10, 2012, at 6:00 pm.
- e. Policy: Chair Bill Pearce reported the committee met on September 18. Next meeting is October 15, 2012, at 4:00 pm.
- f. Technology: Chair Loren Andrews reported the committee met on September 27. Next meeting is October 25, 2012, at 6:00 pm.
- g. Mid Coast School of Technology: Chair Bill Pearce reported the committee met on September 26. Next meeting is October 24, 2012, at 7:00 pm, with a dinner and building tour from 5:00-6:45 pm.
- h. Many Flags/One Campus: Chair Loren Andrews reported the committee met on September 10. Next meeting is October 15, 2012 at 4:00 pm.

13. Adjournment: *It was moved by Loren Andrews and seconded by Brian Messing to adjourn at 8:52 pm.*

Respectfully submitted,

Lew Collins, Secretary to the Board

The next regular meeting of the RSU 13 School Board will be  
Thursday, November 1, 2012, at 6:30pm.

**This meeting will take place at the St. George School.**