

**Minutes - RSU 13 – Facilities and Transportation Committee  
March 5, 2013 at 5:30 PM**

	Committee		Committee		Visitors
P	George Emery, Chair	P	Scott Vaitones	P	Tess Kilgour
P	Arvilla Collins	P	Scott Hall	P	Lew Collins
P	Christine Curtis	P	Todd Johnston		
P	William Pearce				
P	Present	A	Absent	E	Excused

**New Business - Meeting started at 5:30 PM**

**1. Reviewed the 1st draft of the 5 year maintenance plan and its basic concepts.**

Scott Hall used the existing roofing surveys to show how the plan will be populated out through the years and what is being forecast at each school.

It was suggested that the same approach may be useable for tracking the buses.

Would we want to include furniture? This becomes maintenance vs. enhancement question and furniture is typically a part of the building budget.

Is there any inventory of the age of classroom desk and tables? No

The Facilities Committee needs to come up with a definition for furniture, enhancements, routine maintenance.

**2. Status of the energy audit**

Kris Anderson has been contracted to do the audit. He has been involved in an emergency project that he expects to be done with this next week and will be starting on the audit. Kris will also be working with a group of Oceanside High School students doing an after school energy auditing / building forensics program.

**3. Discussion of the value of Transfinder**

Scott Vaitones, Scott Hall and Todd Johnston reviewed the pluses and minuses of the Transfinder Bus Routing software and detailed that the labor needed to maintain the program is not worth the benefit. For the past 1 ½ years Scott Hall and Todd Johnston have been doing the bus routing outside of Transfinder. At this point the use of Transfinder is being discontinued.

**4. Review building space and usage**

Lewis Collins reviewed some of our long term thinking on “best use” of all of the District buildings. This is an ongoing process.

**5. How to proceed with the recommended maintenance items to be bonded this spring:**

The Facilities Committee recommends all of the identified projects to be part of the \$500,000 for the bonding.

**6. Other business**

No other business

**7. Adjourned 6:50 PM**