

**Minutes – RSU 13 – Facilities and Transportation Meeting
TUESDAY, January 4, 2011 – 5:30PM – McLain Building**

Committee	Committee or Visitors	Committee or Visitors
<input checked="" type="checkbox"/> Gregory Hamlin, Chair	<input type="checkbox"/> Ruth Anne Hohfeld	<input checked="" type="checkbox"/> Todd Johnson
<input checked="" type="checkbox"/> George Emery	<input type="checkbox"/> Judith Lucarelli	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Pearce	<input checked="" type="checkbox"/> Scott Vaitones	<input type="checkbox"/>
<input checked="" type="checkbox"/> Josiah Wilson	<input checked="" type="checkbox"/> Scott Hall	<input type="checkbox"/>
Time IN: 5:33 pm	Time OUT: 7:15 pm	
Discussion		Results / Follow Up
Administrative: Any Changes to the Agenda?		(See New Business below)
New Business:		<ul style="list-style-type: none"> • Drivers are going to have monthly meetings. They will be on the first Wednesday of the month at 4:30pm • Scott handed out a completed Facility Audit questionnaire for our review. Discussion at the next meeting.
Old Business:		
<ul style="list-style-type: none"> • Any Updates on the upcoming budget process? • Update on new Bus Mechanic and Part time Secretary. • Update on personnel out on leave? • Update on Bus Scheduling Program (TransFinder - is made up of five parts or modules: Routfinder Pro (Admin), Infofinder(i) for parents, Infofinder(e) for staff (field trips), Servicefinder for fleet repair and maintenance and lastly SIF for uploading Infinite Campus data directly into Transfinder.) It is hoped by February that we may have a more formal report of its implementation. Last time, It was suggested that once our data is in and up-to-date that maybe we look into starting a TransFinder users group. It was also suggested that we have the Transportation Mgr Ronnie Deegan of MSAD 44 to come up for a visit. 		<p>Most of the meeting was devoted to refining and reviewing the second draft of the “walk through” sheets for GVHS and RDHS buildings. Again the items were broken down into two categories; those designated routine and those due to the consolidation. Again the lists are preliminary working copies and will be used in the budgeting process. Note: Any and all items needed because of the consolidation will be offset with the savings we demonstrated a couple of month ago.</p> <p>Better than expected! The current and past mechanic work very well together. As noted last month and expected PO’s are up for all the parts we need and our external costs are dropping. The Mechanic now has his license to do inspections but we are waiting on the state to inspect the garage. It is still hoped that by late January or February we “might” be able to do inspections. Nothing new to report (NNTR) regarding the Secretary’s position.</p> <p>Three folks are still out of leave but doing well.</p> <p>Transfinder has begun training again. Scott V., Scott H., and Judy Lessard are participating in the training every Tuesday for 2 hours for the next 12 weeks.</p>

<ul style="list-style-type: none">Update on Van replacements and recent accident.	We finally got all the Vans replaced just before the latest accident. As such we are still down one van.
Other:	
Comments, Questions, Concerns, Problems, or Praise	