

**MINUTES**  
**RSU 13 FACILITIES AND TRANSPORTATION COMMITTEE MEETING**  
**TUESDAY, DECEMBER 16, 2014**  
**MCLAIN SCHOOL**  
**5:00PM**

Committee	Committee & Admin. Liaison	Committee or Visitors
<input checked="" type="checkbox"/> Nancy Jeffers, Chair	<input checked="" type="checkbox"/> Scott Hall	<input type="checkbox"/>
<input type="checkbox"/> Christine Curtis	<input type="checkbox"/> Roy Grotton	<input type="checkbox"/>
<input checked="" type="checkbox"/> George Emery	<input type="checkbox"/> Renée Thompson	<input type="checkbox"/>
<input checked="" type="checkbox"/> Noreen Mullaney	<input checked="" type="checkbox"/> Peter Orne, Admin Liaison	<input type="checkbox"/>
<b>Time IN: 5:00pm</b>	<b>Time OUT: 6:15pm</b>	

**1. Maintenance so far this year and what is planned for the next 5 years**

- Update on cafeteria expansion at Oceanside East. It will be completed in 2 phases. The first phase will be to construct the room to be the designed "cafe" with counters and chairs around the perimeter of the room, included will be power charging areas for iPads. In the middle area will be tables and chairs for students to eat lunch. The second phase will complete the construction to lower the ceilings in both areas and open the wall on the north side of the existing cafeteria to allow exit to the hallway and through another doorway into the adjoining classroom that will become the cafe. Hopefully the first phase will be started and completed by February break. Costs in the ball park of \$13k.

Action: Committee will make a motion at the January Board meeting to expend money from the remaining balance in the Bond Fund to complete phase 1 of this project on receipt of opinion from contractor regarding egress from the space.

- Maintenance, repair, and emergencies were listed for this year and the list for next year and the subsequent 4 years were outlined and reported on.

No Action: Maintenance to be proposed in FY16 budget.

**2. Update: RFQ for Energy and Air Quality Audit**

- 3 companies will be interviewed for the upcoming energy audit.

Action: A date and time will be determined.

**3. Other/Adjourn**

- Electric company change will save us the difference in \$0.15/electric hr to \$0.06/electric hr, saving us \$1000s of dollars.

Action: Committee asked the Business Manager to procure contracted electricity which should save approximately \$20,000 in calendar year 2015 over 2014.

- Van replacement. Roy investigated a fleet cost for leasing at Shepards. Other auto dealers will be asked for their fleet lease costs to compare with first quote. Van that is used now for maintenance will be moved to transportation of students and food delivering. The existing van will be retired.

Action: Committee will make a motion at January board meeting to execute a lease on a single van.

Next meeting Jan. 20, 2015 5pm, Central Office.