

**MINUTES**  
**RSU 13 SCHOOL BOARD MEETING**  
**THURSDAY, APRIL 6, 2017**  
**MCLAIN SCHOOL**  
**6:30PM**

1. Call to Order and Declaration of a Quorum – *Chair Roberts called the meeting to order at 6:30 PM and quorum was declared. Kella River was absent from the meeting.*
2. Pledge of Allegiance – *The Pledge of Allegiance was conducted.*
3. Adjustments to the Agenda – **Business Items A and J. See also italics and underlined.**
4. Presentation
  - A. English Language Learners – *Nancy Killoran – ELL Teacher Nancy Killoran gave a presentation regarding the English Language Learners Program.*
5. Public Participation: Citizens are welcome to speak to agenda matters before the Board (*up to 30 minutes total*) –  
*None*
6. Consent Agenda
  - A. Approval of the minutes of the meetings of March 2, 2017 and March 16, 2017 –  
*Hearing no objections, the minutes of the meetings from March 2, 2017 and March 16, 2017, were entered into record.*
  - B. To acknowledge the retirement of:
    - (1) James Masterson, Alternative Ed Teacher, Thomaston Grammar School, as of August 31, 2017
    - (2) Martha Majunka, Grade 5 Teacher, South School, as of August 31, 2017
    - (3) Lillias Martin, Title 1 Teacher, as of August 31, 2017*The retirements of James Masterson, Alternative Education Teacher at Thomaston Grammar School, Martha Majunka, Grade 5 teacher at South School, and Lillias Martin, Title 1 Teacher, effective August 31, 2017, were acknowledged, with thanks to all for their many years of service.*
7. Business Items
  - A. **Approval of trip to Spain proposed for Spring of 2018**  
**It was moved by Loren Andrews and seconded by Susan Allen Thomas to approve a trip to Spain proposed for Spring 2018. Motion carried unanimously, of those present.**
  - B. To approve the appointment of Patricia Taylor, Speech-Language Pathologist, South School  
*It was moved by Ron Gamage and seconded by Nancy Jeffers to approve the appointment of Patricia Taylor, Speech-Language Pathologist at South School. Motion carried unanimously, of those present.*

- C. To accept the resignation of Sandra Francis, Math Teacher, Oceanside Middle School, effective June 5, 2017

*It was moved by Loren Andrews and seconded by Nancy Jeffers to accept the resignation of Sandra Francis, Math Teacher at Oceanside Middle School, effective June 5, 2017. Motion carried unanimously, of those present.*

- D. Approval of the 2017-2018 School Calendar

*It was moved by Nancy Jeffers and seconded by Susan Allen Thomas to approve the 2017 – 2018 School calendar. Motion carried 797 – 107 (with Kella River absent and Jesse Butler abstaining).*

- E. Approval of a two-day college trip to Lyndon State College and New Hampshire Technical Institute on April 26 and 27, 2017; collaborative trip with Oceanside High School and Midcoast School of Technology; funded through the MELMAC grant; Trip Leader, Mr. Bakley

*It was moved by Loren Andrews and seconded by Susan Allen Thomas to approve a two-day college trip to Lyndon State College and New Hampshire Technical Institute on April 26<sup>th</sup> and 27, 2017; collaborative trip with Oceanside High School and Midcoast School of Technology; funded through the MELMAC grant; Trip Leader, Mr. Bakley. Motion carried unanimously, of those present.*

- F. To approve a resolution to support the mission of Oceanside Improvement Fund, Inc. –

*Chair Roberts moved to resolve that the RSU 13 Board of Directors welcome the independent and forward reaching efforts of Oceanside Improvement Fund, a separate non-profit 501(c)(3) corporation, in seeking and contributing funds for the building, renovation, and improvement of RSU 13 athletic facilities. Be it further resolved that in accepting any gifts from Oceanside Improvement Fund the RSU 13 Board of Directors will do so with firm resolve to adequately care for and maintain the facilities affected. It is with great appreciation that we extend this welcome. This was seconded by Loren Andrews. The motion passed 708 – 196 (with Gerald Weinand and Tom Peaco abstaining, and Kella River absent).*

- G. Authorization to allow Superintendent to enter into a lease for the purpose of replacing an existing van

*Nancy Jeffers moved that the resolution entitled, “Resolution to Authorize Lease Purchase of School Van in the Principal Amount of up to \$25,000”, be adopted in form presented to this meeting. The motion was seconded by Loren Andrews, and carried unanimously, of those present*

- H. Authorization for the Superintendent to enter into a Financial Services Agreement with Moors & Cabot to facilitate construction bond financing as approved at the February 28<sup>th</sup> Referendum

*Nancy Jeffers moved that we authorize the Superintendent to enter into a Financial Services Agreement with Moors & Cabot to facilitate construction bond financing as approved at the February 28<sup>th</sup> Referendum. The motion was seconded by Jesse Butler, and carried unanimously, of those present.*

- I. Amendment of the RSU 13 403(b) Plan document to allow employees to take loans as allowed by IRS rules

*Nancy Jeffers moved that the vote entitled, “Votes to Amend the RSU’s 403(b) Retirement Plan to Allow for Participant Loans and to Approve a Third Party Administrator for the Plan” be approved in form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting. The motion was seconded by Jesse Butler. Chair Roberts then moved to amend the motion to make this change effective in 30 days. The motion to amend was seconded by Jesse Butler and passed unanimously, of those present. The motion, as amended, passed unanimously, of those present.*

- J. **Consideration of bids for Oceanside Middle School classroom construction project –**

*It was moved by Nancy Jeffers to accept the bid from Bowman Constructors and to authorize the Superintendent to execute a contract for the Oceanside Middle School classroom addition and renovation project. The motion was seconded by Jesse Butler. It was then moved by Gerald Weinand to*

*amend the motion to include alternate items 1 and 2. The motion to amend passed unanimously. The motion, as amended, then passed unanimously, of those present.*

8. Communications – *Mr. McDonald read a letter he received from the Winslow Holbrook American Legion Past #1 in Rockland, requesting that a plaque that is currently on display at Oceanside High School honoring Veterans be relocated to American Legion in Rockland to be displayed after the renovations at Oceanside High School are finalized.*
9. Reports
  - A. Report of the Superintendent – *Mr. McDonald began his report by advising the Board that he is not recommending a change to school start times for the 2017 – 2018 school year. He also reported that he would be attending a bullying training on April 4th. He concluded his report with a discussion about the Restorative Justice Training on March 23<sup>rd</sup> at Watts Hall in Thomaston.*
  - B. Report of the Business Manager – *Business Manager Peter Orne discussed the feasibility of a single bus run for RSU 13 students. He spoke about the various reports that are due this time or year, including both CRCD and US Census Bureau. He concluded his report with an update on financials and where RSU 13 is at in the budget process.*
  - C. Report of the Board Chair – *Chair Roberts made appointments to both the OHS/OMS and New Elementary School Building Committees. Gerald Weinand will chair the OHS/OMS committee, with members including Rom Gamage, Jen Curtis, Bill Gifford, Janet Corcoran, Joanna Hall, Doug Crossley, Melanie Slocum, Audrey Lovering, John Jeffers, and Vera Roberts. Jesse Butler will chair the New Elementary School Committee, with membership made up of Susan Thomas, Ben Tripp, Sarah Dyer, Wendy Jacques, Mary Toldman, Craig Thill, Debbie Tyler, and James Tribou. Ex officio members include the Superintendent (John McDonald), Business Manager (Peter Orne), Facilities Director (Scott Hall), Finance and Facilities Committee Chair (Nancy Jeffers) and School Board Chair (Steven Roberts).*
10. Committee Reports and Upcoming Meetings
  - A. Curriculum & Technology – *Met on March 27, 2017. Next meeting April 24, 2017 at 3:30 PM. SETF met on April 3, 2017. Next meeting June 5, 2017 at 3:00 PM.*
  - B. Finance & Facilities – *Met on March 28, 2017. Next meeting April 18, 2017 at 5:00 PM. Budget workshop on April 11, 2017 at 5:00 PM.*
  - C. Policy & Communications – *Met on March 20, 2017. Next meeting April 24, 2017 at 4:30 PM.*
  - D. MCST – *Met on March 22, 2017. Next meeting on April 26, 2017, at 7:00 PM.*
11. Adjournment – *It was moved by Nancy Jeffers and seconded by Susan Allen Thomas to adjourn, at 8:40 PM.*