

MINUTES
RSU 13 SCHOOL BOARD MEETING
THURSDAY, OCTOBER 3, 2013
MCLAIN SCHOOL
6:30PM

PRESENT: All members were present except for Arvilla Collins (excused)

Executive Session – 5:00-6:30pm

1. Call to Order and Declaration of a Quorum

Chair Kilgour called the meeting to order at 5:00 pm and a quorum was declared. Arvilla Collins was excused absent. Carol Bachofner arrived at 5:12 pm

2. Executive Session:

To go into Executive Session per MRSA 405(6)(A) to discuss a personnel matter

To go into Executive Session per MRSA 405(6)(D) to discuss negotiations

It was moved by Daryl Sanborn and seconded by Don Robishaw to go in to Executive Session per MRSA 405(6)(a) to discuss a personnel matter and per MRSA 405(6)(d) to discuss negotiations. Motion carried unanimously.

Executive Session entered at 5:00 pm and Chair Kilgour declared the Board out of Executive Session at 6:47 pm.

Regular Board Meeting – 6:47 pm

3. The Pledge of Allegiance was conducted.

4. Adjustments to the Agenda:

Add Business Item 8. d. Level III Grievance decision.

5. Staff Member of the Month Presentation

OHS-W Principal, Larry Schooley, presented the Staff Member of the Month for October to Monica (Tardiff) Karam, Guidance Counselor at OHS-W. She is a game changer, has made the Guidance Office a warm and friendly place, and led Spirit Week this year. Students were able to present \$300 to Literacy of Maine in honor and memory of Mike Rubashkin. She received a plaque and will receive a \$100 bonus in her next pay, as well as an honored parking space.

6. Presentations:

- 1) Cape Eleuthera Research: *John Hagin, Biology teacher at OHS, went to the Bahamas with five OHS students plus one from MVHS for this educational expedition, along with a group of twelve CHRHS students as well. He introduced the five students present, and they described their daily routine, detailed the research project, and gave highlights of the fun stuff. Mr. Hagin is hoping to do this annually. Don Robishaw asked if credit was given, and Mr. Hagin will be discussing that with OHS-E Principal, Tom Forti. Mr. Hagin recognized the efforts of Deb McKenney, Administrative Assistant at OHS-E, who helped with fundraising, and Joyce Burnham, who created funding for this program in memory of her daughter, Aleisha Sonksen, and who also assisted with fundraising.*

- 2) Creative Writing Camp: *Carol Bachofner, also Poet Laureate of Rockland, presented the premise of the Camp as pairing students with professional writers. With help from Elks #1008 and Maine Media Women, the entire 3 day program was funded, including stipends for the writers. Fiction, poetry, news reporting, and journaling vs. diary writing were a few of the disciplines of focus. RDMS Principal, Kathy Hollicker, recognized teachers Karen Bode and Sarah Barnard for their contributions. She then introduced RDMS student and participant Alexa Barstow (9 years old), who read an excerpt from the story she began at the camp and has continued to develop. Writers and authors who were involved include Paige Pendleton, George Chappell, Bob McLaughlin, Terri Mackenzie, Carol Bachofner, and Margie Kivel. Others who assisted were Kristin Gould and Anna Walker.*
7. Public Participation: Citizens are welcome to speak to agenda matters before the Board (up to 30 minutes total)
- *Jennifer Garrett: First, she is concerned with students leaving class early to go play sports. Second, she has concerns with how the Math audit results are being inconsistently utilized.*
8. Business Items
- a. To appoint School Board members as the RSU 13 Representative and as the Alternate Representative to the Maine School Boards Association Delegate Assembly, which is scheduled for Thursday, October 24, 2013.
- Chair Kilgour asked for volunteers and Carol Bachofner offered. She was appointed by Chair Kilgour. There will be no Alternate.*
- b. Policies in First Reading
- 1) Policy JJIF – Concussions and Other Head Injuries
 - 2) Policy IJOC – School Volunteers
 - 3) Policy IKE – Promotion, Retention, and Acceleration of Students
 - 4) Capital Reserve Fund – Facilities and Transportation
- It was moved by Nancy Jeffers and seconded by Don Robishaw to accept Policies JJIF, IJOC, IKE and Capital Reserve Fund-Facilities and Transportation in First Reading. Motion passed unanimously. Superintendent Collins noted that board should consider the possible requirement of background checks for volunteers and whether the district will pay for them or not. Don Robishaw thought it is required by state statute. Superintendent Collins thought there was no legal requirement but will check into it.*
- c. Approve request for unpaid leave of absence
- It was moved by Sally Carleton and seconded by Loren Andrews to approve the request for unpaid leave of absence. Motion passed unanimously.*
- d. Level III Grievance decision
- It was moved by Carol Bachofner and seconded by Nancy Jeffers to affirm the Level II decision by the Superintendent, which was to deny the grievance relief requested. The grievance was concerning a sick leave memo issued to all employees. Motion passed 831 – 89 – 80 (Loren Andrews opposed; Arvilla Collins absent).*
9. Communications – None

10. Consent Agenda

- a. Approval of Minutes of Regular Meetings of August 21, 2013, September 5, 2013, and September 19, 2013
- b. Approve the employment of:
 - (1) Holly Mellow, Grade 3, SS
 - (2) Karen Wheelis, Title I, GBS/OHCS
 - (3) Thomas Wilson, Grade 9 ELA, OHS-W
 - (4) Michael Reese, Special Ed, SS

It was moved by Tess Kilgour and seconded by Christine Curtis to remove Item b. from the Consent Agenda. Motion passed unanimously.

It was moved by Tess Kilgour and seconded by Christine Curtis to remove Item a. from the Consent Agenda. Motion passed unanimously.

Chair Kilgour noted there was an error in the August 21, 2013, minutes. For the vote on moving grade 9 to OHS-E, George Emery and Don Robishaw were tallied in the reverse – Mr. Emery should have been a “No” vote and Mr. Robishaw should have been a “Yes” vote. The minutes will be corrected and presented at the November 7 meeting.

Don Robishaw thought that they had tabled the Event Coordinator position. It was clarified that no action had been taken. It was moved by Christine Curtis and seconded by Sally Carleton to approve the minutes of September 5, 2013, and September 19, 2013. Motion passed 752 – 168 – 80 (Nancy Jeffers and Carol Bachofner abstained; Arvilla Collins absent).

Superintendent Collins explained that Michael Reese has not yet signed a contract or confirmed a start date so his employment cannot be approved at this meeting. It was moved by Nancy Jeffers and seconded by Bill Pearce to approve the employment of Holly Mellow, Karen Wheelis, and Thomas Wilson. Motion passed unanimously.

11. Reports

- a. Report of the Superintendent & Business Manager: *none; and included with board packet.*
- b. Report of the Board Chair: *none*

12. Committee Reports and Upcoming Meetings

- a. Curriculum (2nd Tues, 5:00 p): *Chair Sally Carleton reported the committee met on September 10, 2013. Next meeting is Tuesday, October 8, 2013, at **5:30 pm**.*
- b. Facilities & Transportation (1st Tues, 5:30 p): *Chair George Emery reported the committee met on September 19, 2013. Finance & Insurance (2nd Thur, 6:00 p): Chair Don Robishaw reported the committee met on September 16, 2013. Next meeting is on October 10, 2013, at 6:00 pm.*
- c. Policy (3rd Mon, 4:00 p): *Chair Bill Pearce reported the committee met on September 17, 2013. Next meeting is on October 21, 2013, at 4:00 pm.*
- d. Technology (4th Thu, 6:00 p): *Chair Loren Andrews reported the committee met on September 26, 2013. Next meeting is on **October 28, 2013, at 3:00 pm**.*
- e. Many Flags/One Community: *Loren Andrews reported the last committee meeting.*
- f. MCST: *Bill Pearce reported the board met on September 25, 2013. Next meeting is on October 23, 2013, at 7:00 pm.*

- g. Workshop for A-team and Board: Saturday, October 19, 2013, at the Island Institute conference room, 4th floor, from 9:00 am to 3:00 pm; coffee and lunch will be provided.

13. Adjournment: *It was moved by Darryl Sanborn and seconded by Carol Bachofner to adjourn at 8:15 pm.*

**The next meeting of the RSU 13 Board
will be October 17, 2013, at 6:00pm. for an Executive Session only**