

MINUTES
RSU 13 SCHOOL BOARD MEETING
THURSDAY, JUNE 6, 2013
MCLAIN SCHOOL
6:30PM

Executive Session – 5.30-6:00pm

1. Call to Order and Declaration of a Quorum

Superintendent Collins called the meeting to order at 5:31 pm and a quorum was declared. Carol Bachofner was excused absent.

2. Executive Session:

To go into Executive Session per MRSA 405(6)(A) to discuss a personnel matter

To go into Executive Session per MRSA 405(6)(D) to discuss negotiations

It was moved by Arvilla Collins and seconded by Bill Pearce to go into Executive Session per MRSA 405(6)(A) and MRSA 405(6)(D) to discuss a personnel matter and to discuss negotiations. Motion carried unanimously.

Executive Session entered at 5:31 pm and Superintendent Collins declared the Board out of Executive Session at 6:00 pm. Return to public session at 6:00 pm.

Reception for Retiring CCS/LLS Principal Beth Chamberlin – 6:00-6:30pm

Regular Board Meeting – 6:30pm

3. The Pledge of Allegiance was conducted.
4. Election of School Board Officers 2013/2014

It was moved by Darryl Sanborn and seconded by Sally Carleton to nominate Tess Kilgour as RSU #13 School Board Chair for 2013-2014. Motion carried unanimously.

It was moved by Bill Pearce and seconded by Darryl Sanborn to nominate Loren Andrews as RSU #13 School Board Vice Chair for 2013-2014. Motion passed 836 – 80 – 84 (Arvilla Collins opposed; Carol Bachofner absent).

- a. RSU 13 School Board committee assignments

Chair Kilgour made the following Committee assignments for 2013-2014:

- Facilities/Transportation: Arvilla Collins, Christine Curtis, Bill Pearce, with George Emery as Chair. (Staff: Scott Vaitones)
- Personnel/Negotiations: Arvilla Collins, Sherm Hoyt, Donald Robishaw, with Tess Kilgour as Chair. (Staff: Lew Collins)
- Finance: Arvilla Collins, Christine Curtis, Sherm Hoyt, with Donald Robishaw as Chair. (Staff: Scott Vaitones)
- Curriculum: Carol Bachofner, George Emery, Donald Robishaw, with Sally Carleton as Chair. (Staff: Neal Guyer)
- Technology: Carol Bachofner, Nancy Jeffers, Darryl Sanborn, with Loren Andrews as Chair. (Staff: Scott Vaitones)

- Many Flags: Loren Andrews and Nancy Jeffers.
- Policy: Christine Curtis, Sherm Hoyt, Darryl Sanborn, with Bill Pearce as Chair. (Staff: Lew Collins)

b. Appointees to MCST Board

Chair Kilgour appointed Kim Appleby, George Emery, Dave Matthews, Bill Pearce, and Joanne Richards to the Mid-Coast School of Technology Board for 2013-2014.

5. Adjustments to the Agenda

Move Consent Agenda to after Staff Member of the Month Presentation.

Add Item 9. j. To nominate a School Board member to the St. George Withdrawal Committee.

Add Item 9. k. To grant the Superintendent authority to negotiate with the St. George Withdrawal Committee.

6. Staff Member of the Month Presentation

SS Principal Lynsey Ward presented the Staff Member of the Month to Cindy Audet, custodian at SS and RDMS. She contributes to a clean, friendly, and attractive building both efficiently and effectively. She deals with the after effects of 300 students, who eat two meals a day, use the bathrooms on a constant basis, track in all sorts of mess from playgrounds and Maine weather, get sick, and much more. She goes above and beyond on a daily basis for the staff, students, and the building's appearance, all while working in RDMS as well. Even though she manages a very large area, she is always friendly and willing to volunteer to help elsewhere. She will receive a \$100 bonus and a special parking space.

11. Consent Agenda: taken out of order (please see details below)

7. Presentation

a. Puerto Rico Trip (Gretchen Jordan)

OHS-W Spanish teacher Gretchen Jordan presented a wonderful ten minute video summary of their seven day trip, complete with English and Spanish subtitles. There were seven 8th-9th grade girls who attended: Lily Butler (who was also present), Cassie Curtis, Kassie Davis, Sydney Gustafson, Krisy McNichol, Molly Tobin, and Brianna White-Ortiz. By consensus of the participants, the highlight of the trip was visiting the deaf school and helping the children learn verbs in sign language. Mrs. Jordan thanked the board for allowing the trip; it was a wonderful experience.

b. OHS Evaluation Plan (Tom Forti, Larry Schooley, Neal Guyer)

As Mr. Forti was at scholarship awards night, Mr. Guyer and Mr. Schooley reviewed the information. Mr. Guyer reviewed the five goals on page 1 of the document, which is on the website and is updated as information is updated. Spring testing is just finishing up.

Mr. Schooley recognized the girls' softball team, who won their first game in the quarter finals tonight, and said the Herring Gut presentation was excellent – the kids presented themselves very well. He reviewed some of the commendations and recommendations (pages 4-10), remarking that a few more rubrics are needed to coordinate to COMPASS. It was mentioned that there was some difficulty in coordinating 8-9/10-12 teachers together and as a culture. The report will need to be generated in 2 years to be accredited, then again in 5 years and 10 years. It was noted that students were very pleased to be included in the process and took the Student Feedback Survey seriously as participation rates were good. The student survey questions are linked backed to teacher based learning. While

individual teachers' results were not provided, Mr. Forti and Mr. Schooley did ask teachers what they are doing, for example, to be 'challenging,' as well as for their input on their individual results.

The Cohort Achievement Profiles were reviewed for graduating classes 2017 to 2013 (pages 13-27). It was observed that the transition from 9th grade to 10th grade is still good. Graduation and Post-Secondary/College Work Readiness information was studied on pages 29-30. Mr. Guyer stated that the 2013 PSAT had better participation and retesting results were improved as well. He also noted that the CWRA was not included in the budget for next year. Athletic Director Jim Leonard summarized the athletics participation, which has increased, and mentioned that the presentation of information was slightly different than the last report, showing participation by town. Page 33 listed the extra-curricular activities offered to grades 6-12 in RSU #13.

Mr. Guyer also recognized the work of Joseph Knight in compiling the data used for the report. Page 35 shows an example of what is needed just to generate one question.

8. Public Participation: Citizens are welcome to speak to agenda matters before the Board (up to 30 minutes total)

There was no public participation.

9. Business Items

- a. Approval of School Nurse Job Description

Superintendent Collins has made the adjustments as requested. It was moved by Arvilla Collins and seconded by Nancy Jeffers to approve the School Nurse Job Description. Motion carried unanimously.

- b. Approval of Behavior Assistant Job Description

Superintendent Collins has made the adjustments as requested. It was moved by Arvilla Collins and seconded by Nancy Jeffers to approve the Behavior Assistant Job Description. Motion carried unanimously.

- c. Approval of IEP Coordinator Position and Job Description

Superintendent Collins noted this position is needed to run and control the legal aspect for the approx. 1,200 IEP meetings per year. This person needs quasi-legal experience in Special Ed, beyond a principal's rating. The district currently needs to be in compliance. By working with the Special Education Director, they can develop leadership as needed. Bill Pearce asked if the position can be used for Gifted and Talented. Superintendent Collins plans to expand G&T but needs to focus on Special Ed concerns. It was moved by Darryl Sanborn and seconded by Loren Andrews to approve the IEP Coordinator Position and Job Description. Sally Carleton suggested this position report to the Special Ed Director, not the Superintendent. There was a friendly amendment to make the change as noted by Ms. Carleton. It was agreed by all. The Superintendent is working with federal and state funding sources to cover the salary so there will be no change to budget. Motion carried unanimously.

- d. Approval of Proficiency Based Learning Project Manager Position and Job Description

As has been said in previous meetings and committed to in the Strategic Plan, Superintendent Collins affirmed that proficiency-based learning is the direction in which the district now needs to go. This position will be completely federally funded by Title II money, should begin ASAP, and will end in 2-3 yrs. It was moved by Sally Carleton and seconded by Loren Andrews to approve the Proficiency Based Learning Project Manager Position and

Job Description with the change to have the position report to the Curriculum Director, not the Superintendent as originally presented. Neal Guyer noted that consistency is needed in all efforts happening now in current schools. Tess Kilgour asked that work be performed as little as possible during the school day and what the timeframe for review would be. Mr. Guyer felt annually would be appropriate. Sherm Hoyt asked if SGS staff was consulted. Superintendent Collins replied that principals were but not individual staff, as it was a district wide decision. There was discussion regarding the funding which was cut for SGS position that had been there for three years. Superintendent Collins stated that the training should have been concluded at this point. Mr. Schooley noted that the key with proficiency based learning is intervention. Motion carried unanimously.

- e. Approve the Superintendent's nomination of teachers to a continuing contract effective September 1, 2013

This is the first group going through a new 3 year probationary period. It was moved by Arvilla Collins and seconded by Darryl Sanborn to approve the list of teachers as nominated by the Superintendent. Motion carried unanimously.

- f. Approve the Superintendent's nomination of teachers to a second year probationary contract effective September 1, 2013

It was moved by Bill Pearce and seconded by Darryl Sanborn to approve the list of teachers as nominated by the Superintendent. Motion carried unanimously.

- g. Accept the resignation of Kirstin Reuter, Kindergarten, South School

It was moved by Loren Andrews and seconded by Sally Carleton to accept the resignation of Kirstin Reuter with regret. Motion carried unanimously.

- h. MLTI Discussion

It was moved by Loren Andrews and seconded by George Emery to accept the proposal of Scott Vaitones and Bruce Johnson to deploy i-Pads for 5th thru 12th grades. It was moved by Darryl Sanborn and seconded by Loren Andrews to amend the motion to provide i-Pads from 3rd to 12th grades. The cost to add 3rd and 4th grades would be \$70,000 for each next year, plus \$70,000 each year for the committed lease. Mr. Vaitones noted in the green section of his handout that there is an increase of \$41,000 in FY15 going thru the 5th grade with one-to-one. Christine Curtis was concerned with the increase to taxpayers and was going to suggest eliminating the 5th grade. Darryl Sanborn was willing to withdraw the amendment if the group was comfortable with the original proposal of 5th-12th grades. Arvilla Collins was not supportive of adding the 3rd and 4th grades. IT Director Bruce Johnson confirmed that the RFP is good for 7 years, so the district can start a new 4 year lease each year to add a grade at that same amount. There would also be a teacher/student boot camp training. Superintendent Collins asked about K-8 instead of 9-12. The cost of repairs to the existing laptops would be over \$85,000 per year. Apple is willing to come in July, August, and September to do training, as well as give us four tech professionals for free. Mr. Vaitones reminded the board that the \$70,000 to add the 3rd and 4th grades is NOT in budget. Nancy Jeffers moved to vote on the amendment. Amendment failed 173 – 743 – 84 (Sally Carleton, Arvilla Collins, Christine Curtis, George Emery, Sherm Hoyt, Nancy Jeffers, Tess Kilgour, Don Robishaw against; Carol Bachofner absent). Christine Curtis moved to amend to eliminate 5th grade (a savings cost of \$35,000). Motion failed due to no second. Arvilla Collins appreciated Mr. Johnson's explanation and feels it will be a good move for district. Don Robishaw hopes the state won't reduce funding to be able to add lower grades in the future. Motion carried 826 – 90 – 84 (Christine Curtis opposed).

i. Consolidation Savings Reinvestment Percentages

Chair Kilgour asked: How much do we want to reinvest in education? Loren Andrews held that different towns had different issues, with Rockland being hit hard by taxes. Nancy Jeffers declared that many buildings have taken a hit and would like to see more money going towards making them safe, modern, and fuel efficient. Chair Kilgour asked for percent figure at her community open forum and was surprised that no one wanted any to go to tax relief. Loren Andrews suggested that ideas should be put forth, not commitments. Chair Kilgour wanted a time limit of discussion and to have (numbers) in place before next year. Bill Pearce suggested a board workshop and that the Chair should set a date. Darryl Sanborn declared he wanted to know the amount of money before figuring out a percentage allocation. Superintendent Collins reminded them they need to seek balance. Don Robishaw suggested having a number in place before towns may potentially vote to close their buildings. Sherm Hoyt reminded members that the MSBA handbook states that a school board's job is to advocate for children.

j. Nominate a School Board member to the St. George Withdrawal Committee

Superintendent Collins noted that one member has to be from St. George. It was moved by George Emery and seconded by Tess Kilgour to nominate Sherm Hoyt as the School Board member representative to the St. George Withdrawal Committee. Motion carried unanimously.

k. Grant the Superintendent authority to negotiate with the St. George Withdrawal Committee

It was moved by Tess Kilgour and seconded by Darryl Sanborn that the Superintendent, in consultation with the RSU's legal counsel, be authorized on the Board's behalf to negotiate the withdrawal agreement with the St. George Withdrawal Committee, subject, however, to final approval of the withdrawal agreement by the Board. Motion carried unanimously.

10. Communications

No communications.

11. Consent Agenda * * * **approved out of order above** * * *

a. Approval of Minutes of Regular Meeting of May 2, 2013

b. Approve the employment of:

- (1) Erin Frazier, Special Education Director
- (2) Shannon Cawley, School Psychologist
- (3) Elisabeth Kinney, Behavior Analyst
- (4) Lynsey Ward, SS Principal
- (5) Ainslee Riley, LLS/CCS Principal (CCS student, GVHS valedictorian)

c. Granting Superintendent authority to hire, award bids, and enter into contracts over the summer months.

It was moved by Loren Andrews and seconded Arvilla Collins to approve the Consent Agenda. Motion carried unanimously.

12. Reports

a. Report of the Superintendent & Business Manager

1 – Scott V: has been working on the i-Pads proposal with IT Director Bruce Johnson. He requested bids for roof work on four schools (SGS, RDMS, O/W, LLS) and received prices from 14 bidders. After reviewing with Scott Hall and requesting some clarification from some of the bidders, he is anticipating saving \$50,000-100,000 from what was budgeted. The energy audit has been going well – it is an afterschool project lead by OHS-E Science teacher Lucas Benner, and he has been impressed by student group. By example, he noted the vending machine in the OHS-E lobby, which has generated \$300 in sales, has used \$1,100 in electricity. He hopes to have each building done by June.

** * * Darryl Sanborn left at 8:52 pm.*

2 – Lew: gave an appeal to the Board and to the public to vote on June 11. He explained that Question 2 asks if voters want to continue with the written ballot to validate the budget vote from ten days prior.

b. Report of the Board Chair

Chair Kilgour forgot to acknowledge the OHS-W students who won the Cyber Mission last month; each won a \$1,000 savings bond, and one student went to the national event. She recognized 14 retirees and reminded all of the reception in their honor on Tuesday, June 11, from 3:15 to 4:15 pm in the Board room.

13. Committee Reports and Upcoming Meetings

- a. Curriculum: Chair Sally Carleton reported the committee met May 16, 2013. Next meeting is scheduled for June 20, but due to the Facilities & Transportation full board meeting the same night, it will be rescheduled.
- b. Facilities & Transportation: Chair George Emery reported the committee has met three times since the last board meeting. Next meeting is June 20, 2013, at 5:30 pm.
- c. Finance & Insurance: Don Robishaw reported the committee met May 9, 2013. Next meeting is June 13, 2013 at 6:00 pm.
- d. Policy: Chair Bill Pearce reported the committee did not meet last month and may not meet again until August, unless needed.
- e. Technology: Chair Loren Andrews reported the committee met on May 23, 2013. Next meeting is June 27, 2013, at 6:00 pm.
- f. Many Flags/One Community: Loren Andrews reported the board met on May 7, 2013. Next meeting is June 26, 2013, at 6:00 pm.
- g. MCST: Bill Pearce reported the committee met on May 22 and 24, 2013. Next meeting is June 26, 2013, at 7:00 pm.

14. Adjournment: *It was moved by Nancy Jeffers and seconded by Arvilla Collins to adjourn at 9:24 pm.*

**The next Regular Meeting of the RSU 13 School Board will be
Thursday, June 20, 2013, at 6:30 pm.**