

**MINUTES**  
**RSU 13 SCHOOL BOARD MEETING**  
**THURSDAY, JUNE 18, 2015**  
**MCLAIN SCHOOL**  
**6:30 PM**

**Executive Session – 6:00-6:30 pm**

1. Chair Roberts called the meeting to order at 6:00 pm and a quorum was declared. Nancy Jeffers and Tess Kilgour were excused absent. Carol Bachofner arrived at 6:02 pm. Noreen Mullaney arrived at 6:11 pm.
2. Executive Session:  
To go into Executive Session per 1 MRSA 405 (6)(A) to discuss personnel matters  
*It was moved by George Emery and seconded by Loren Andrews to go into Executive Session per 1 MRSA 405 (6)(A) to discuss personnel matters. Motion carried unanimously (of those present – Carol Bachofner, Nancy Jeffers, Tess Kilgour, and Noreen Mullaney were absent). Executive Session entered at 6:01 pm and Chair Roberts declared the board out at 6:45 pm*

**Regular Board Meeting – 6:45 pm**

3. The Pledge of Allegiance was conducted.
4. Adjustments to the Agenda: *(see italics and underlined)*
5. Public Participation: Citizens are welcome to speak to agenda matters before the Board (up to 30 minutes total)
  - *Lorrie Callaway: resident of Owls Head; teacher at OHCS, and new President of SEA; spoke regarding the contract for ESP which has not renewed, felt the board should postpone the non-aligned staff renewals.*
  - *Hal Perry: resident of Rockland; Vice President of SEA; spoke regarding the ESP contract.*
6. Consent Agenda
  - A. Acknowledge the retirement of Kenneth Pride, Social Studies Teacher, OHS-East
  - B. Acknowledge the resignation of Kacie Collins, Behavior Analyst, District*Hearing no objection, the Consent Agenda was acknowledged. Sally Carleton acknowledged Mr. Pride and his service.*
7. Business Items
  - A. To approve the Mid-Coast School of Technology's amended agreement  
*It was moved by George Emery and seconded by Sally Carleton to approve the Mid-Coast School of Technology's amended agreement. Motion carried 748 – 84 – 168 (Don Robishaw against; Nancy Jeffers and Tess Kilgour absent).*
  - B. To approve the appointment of:
    - (1) Janelle Miller, Grade 1 Teacher, CCS
    - (2) Brittany Anthony, Grade 3 Teacher, LLS
    - (3) Ben Tripp, Assistant Principal, GBS & OHCS*It was moved by Sally Carleton and seconded by Loren Andrews to approve the appointment of staff as noted above. Motion carried unanimously (of those present).*

C. To renew the contracts of the following administrators for two years:

- (1) Neal Guyer, Director of School Improvement
- (2) William Gifford, Principal, OHS-W/TGS
- (3) Jesse Bartke, Assistant Principal, OHS-E

*It was moved by Loren Andrews and seconded by Sally Carleton to renew the contracts of the above administrators for two years. Motion carried 748 – 84 – 168 (Don Robishaw against; Nancy Jeffers and Tess Kilgour absent).*

D. To renew the contracts of the following non-aligned personnel:

- (1) Peter Orne, Business Manager
- (2) Bruce Johnson, IT Director
- (3) Carissa Veit, Project Manager-Proficiency Based Education
- (4) Scott Hall, Maintenance and Transportation Director
- (5) Roy Grotton, Transportation Supervisor
- (6) Steve Sylvester, Custodial Supervisor
- (7) Charles Butler, Food Services Director
- (8) Jeff Monahan, Field Services Coordinator
- (9) Susan Fossett, IEP Coordinator/Assistant Special Education Director
- (10) Abby Lourie, Day Treatment Coordinator

*It was moved by Loren Andrews and seconded by Noreen Mullaney to renew the contracts of the above non-aligned personnel. Motion carried unanimously (of those present).*

E. Budget Vote - Board Ratification

MOTION: That the Computation and Declaration of Votes dated June 9, 2015, and attached hereto be and it is hereby approved.

FURTHER MOTION: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 13 (the 'Regional School Unit').

FURTHER MOTION: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the Regional School Unit.

*It was moved by Loren Andrews and seconded by Carol Bachofner as noted above. Motion carried 682 – 150 – 168 (George Emery and Sherm Hoyt abstained; Nancy Jeffers and Tess Kilgour absent).*

F. That the Superintendent of Schools be authorized to execute and deliver such deeds, bills of sale, assignments, and other instruments of transfer and to do all such other acts and things as are, in the Superintendent's opinion, necessary or convenient to effect the transfer of property and other monetary assets to the Town of St. George in accordance with the Withdrawal Agreement between Regional School Unit No. 13 and the Town of St. George Withdrawal Committee.

*It was moved by Loren Andrews and seconded by Ron Gamage to authorize the Superintendent to execute and deliver such acts as to effect the transfer of property and other assets to the Town of St. George. Motion carried 682 – 150 – 168 (George Emery and Sherm Hoyt abstained; Nancy Jeffers and Tess Kilgour absent).*

G. Motion to reconfigure RSU 13 standing committees

*It was moved by Steve Roberts and seconded by Loren Andrews to reconfigure the standing committees as follows: combine Finance/Insurance and Facilities/Transportation into one*

committee, and Curriculum and Technology into one committee, with no less than three board members and no more than four board members. Motion carried unanimously (of those present).

H. Discussion of budget adoption calendar

*Business Manager Pete Orne distributed a calendar to members with potential dates with input from the district's city/towns. The budget adoption calendar was discussed.*

*It was moved by Carol Bachofner and seconded by Christine Curtis to adopt the budget calendar as discussed. Motion carried 682 – 150 – 168 (George Emery and Sherm Hoyt abstained; Nancy Jeffers and Tess Kilgour absent).*

I. Motion to award the district's Property & Liability insurance bid to Maine School Management Association (MSMA)

*Pursuant to Title 20-A, Chapter 101, Subchapter 1, Paragraph 1001-14, Don Robishaw recommended awarding the district's Property & Liability insurance bid to Maine School Management Association (MSMA). The Business Manager shared the analysis of the two bids, including the Allen Agency, to the Finance Committee. The Finance Committee supports the recommendation to award the bid to MSMA.*

*It was moved by Don Robishaw and seconded by Christine Curtis to award the district's Property & Liability insurance bid to Maine School Management Association. Motion carried unanimous (of those present).*

J. Accept the resignation of Marsha Figy-Stenstrom, School Counselor, CCS & LLS

*It was moved by Loren Andrews and seconded by Christine Curtis to accept the resignation of Marsha Figy-Stenstrom, School Counselor, CCS & LLS, with regret. Motion carried unanimous (of those present).*

8. Communications: None

9. Reports

A. Report of the Superintendent: none.

B. Report of the Board Chair: Chair Roberts reported the committee assignments as follows:

- Finance, Insurance, Facilities & Transportation: Chair Nancy Jeffers, Christine Curtis, Ron Gamage, Noreen Mullaney.
- Curriculum & Technology: Chair Loren Andrews, Carol Bachofner, Sally Carleton, Don Robishaw.
- Personnel & Negotiations: Chair Steve Roberts, Sally Carleton, Ron Gamage, Nancy Jeffers.
- Policy: Chair Steve Roberts, Loren Andrews, Tess Kilgour, Noreen Mullaney

*He congratulated George Emery and Sherm Hoyt for their dedication and service to the district. George Emery presented a jacket to the Superintendent, showing Q=2.5 on the graph of Success v. Talent. Sherm Hoyt shared on what an education it has been to serve on the school board. MPA Summer Retreat was discussed.*

*(Carol Bachofner left the meeting at 7:20 pm.)*

*No regular business meeting in July, other than the Budget Adoption meeting on July 16, 2015.*

10. Committee Reports and Upcoming Meetings

A. Curriculum: *Did not meet. Next meeting is with Facilities & Transportation on July 23, 2015, at 5:00 pm.*

- B. Facilities & Transportation: *Met on June 2, 2015. Next meeting is July 7, 2015, at 5:00 pm and a joint meeting with Curriculum on July 23, 2015, at 5:00 pm.*
- C. Finance & Insurance: *Met on June 11, 2015. Next meeting is **TBD** at 4:00 pm.*
- D. Policy: *Did not meet in June. Next meeting is June 15, 2015, at 5:00 pm.*
- E. Technology: *Did not meet in June. Next meeting is June 22, 2015, at 3:00 pm.*
- F. Many Flags: *Met on May 14, 2015. Next meeting is June 11, 2015, at 7:00 pm.*
- G. MCST: *Met on May 27, 2015. Next meeting is June 24, 2015, at 7:00 pm.*

*Ron Gamage requested that a board retreat be investigated by Chair and Superintendent.*

- 11. Adjournment: *It was moved by Loren Andrews and seconded by Ron Gamage to adjourn at 7:26 pm.*