

**MINUTES**  
**RSU 13 SCHOOL BOARD MEETING**  
**THURSDAY – FEBRUARY 4, 2016**  
**MCLAIN SCHOOL**  
**6:30 PM**

1. Chair Roberts called the meeting to order at 6:30 pm and a quorum was declared. Noreen Mullaney was excused absent.
2. The Pledge of Allegiance was conducted.
3. Adjustments to the Agenda: (see ~~strikethroughs~~ and *italicized underline*)
  - *Remove Student Representatives' Report and replace with Presentation regarding graduation date change.*
  - *Add to Consent Agenda A. Approval of January 21, 2016, minutes*
  - *Remove Business Item B. Motion to approve selection of architect.*
  - *Remove Business Item H. Motion to accept bids on sale of surplus vehicles.*
  - *Add Business Item I. To approve the appointment of Steve Weston, Band/Chorus Teacher at OHS-E.*
4. ~~Student Representatives—Report~~ *Presentation regarding Graduation date change*

*Senior Molly Tobin presented results of a student- created survey asking parents about a possible graduation date change from June 14 to June 7. There is almost a two week break between the dates of seniors' last classes and graduation. Considering the snow day history last year, it wasn't a concern until students returned from winter break. Superintendent McDonald supports this change because of the hard work and research they did themselves.*
5. Public Participation: Citizens are welcome to speak to agenda matters before the Board (up to 30 minutes total): *None*
6. Consent Agenda
  - A. Approval of the minutes of the meeting of January 7, 2016, *and January 21, 2016.*

*Hearing no objection, the Consent Agenda was acknowledged.*
7. Business Items
  - A. Motion to change the graduation date from June 14, 2016 to June 7, 2016

*It was moved by Loren Andrews and seconded by Christine Curtis to approve the date change from June 14 to June 7. Motion CARRIED unanimously (of those present).*
  - ~~B. Motion to approve selection of \_\_\_\_\_ as architect for potential renovation and constructions projects associated with Schools of our Future~~
  - C. Motion to authorize the Superintendent to purchase a mini-van

*It was moved by Nancy Jeffers and seconded by Susan Allen Thomas to authorize the Superintendent to purchase a mini-van. This is to replace a vehicle that will be rotated to maintenance. This is a five year, 3.3%, lease purchase of \$23399. Business Manager Orne is trying to match the terms to the useful life of vehicle. Motion CARRIED unanimously (of those present).*

D. To undertake a first reading of:

(1) Policy KHB – *Advertising in the Schools*

*It was moved by Jesse Butler and seconded by Susan Allen Thomas to approve the Policy KHB-Advertising in the Schools. Don Robishaw was concerned that it may discourage donation participation. It was moved by Don Robishaw and seconded by Ron Gamage to table Policy KHB and return it to Policy Committee. Motion to table FAILED 193 – 711 – 95 (Loren Andrews, Carol Bachofner, Jesse Butler, Christine Curtis, Nancy Jeffers, Steve Roberts, and Susan Allen Thomas against; Noreen Mullaney absent). Motion to approve CARRIED 806 – 98 – 95 (Don Robishaw against; Noreen Mullaney absent).*

(2) Policy DID – *Property and Equipment Inventories*

*It was moved by Nancy Jeffers and seconded by Carol Bachofner to approve the Policy DID-Property and Equipment Inventories. Motion CARRIED unanimously (of those present).*

(3) Policy DJH – *Purchasing & Contracting-Procurement Staff Code of Conduct*

*It was moved by Carol Bachofner and seconded by Nancy Jeffers to approve the Policy DJH-Purchasing & Contracting-Procurement Staff Code of Conduct. It was moved by Jesse Butler and seconded by Steve Roberts to edit the final sentence in the third paragraph to read “spouse, domestic partner,...”. Motion to amend CARRIED unanimously (of those present). Motion to approve as amended CARRIED unanimously (of those present).*

E. To undertake a second reading of:

(1) Revised Policy JICK – *Bullying*

*It was moved by Jesse Butler and seconded by Loren Andrews to approve the Policy JICK-Bullying. Motion CARRIED unanimously (of those present).*

(2) Policy JKAA-R – *Use of Physical Restraint and Seclusion Procedure*

*It was moved by Loren Andrews and seconded by Nancy Jeffers to approve the Policy JKAA-R-Use of Physical Restraint and Seclusion Procedure. Motion CARRIED unanimously (of those present).*

(3) Policy GBI – *Staff Gifts and Solicitations*

*It was moved by Nancy Jeffers and seconded by Christine Curtis to approve the Policy GBI-Staff Gifts and Solicitations. Motion CARRIED unanimously (of those present).*

(4) Policy DB – *Annual Budget*

*It was moved by Nancy Jeffers and seconded by Susan Allen Thomas to approve the Policy DB-Annual Budget. Motion CARRIED unanimously (of those present).*

(5) Policy DA – *Fiscal Management Goals/Priority*

*It was moved by Nancy Jeffers and seconded by Christine Curtis to approve the Policy DA-Fiscal Management Goals/Priority. Motion CARRIED unanimously (of those present).*

F. Motion to include communications as a responsibility of the Policy Committee

*It was moved by Loren Andrews and seconded by Susan Allen Thomas to include communications as a responsibility of the Policy Committee. There was discussion as to what constitutes ‘communications’ and that better articulation is needed. Loren Andrews formally withdrew the motion with Susan Allen Thomas in agreement. Policy Committee will clarify and define.*

G. Motion to accept recommendation of the Finance Committee for FY 16-17 Budget Timeline

*It was moved by Carol Bachofner and seconded by Loren Andrews to approve the FY 16-17 Budget Timeline. 'Finance Committee' includes **all** board members in this process. There were concerns that the meetings are half from last year. February 11 is the due date for reports, not a scheduled meeting. Public participation is built in (March 17). It was moved by Loren Andrews and seconded by Carol Bachofner to change the 4/19 meeting to 4/12 and the 4/21 meeting to 4/14. Business Manager Orne noted they are moving regular Finance Committee and Board meetings to the week prior; they also have flexibility into May if needed. Motion to amend CARRIED unanimously (of those present). Motion as amended CARRIED unanimously (of those present).*

~~H. Motion to accept bids on sale of surplus vehicles~~

I. To approve the appointment of Steve Weston, Band/Chorus Teacher, OHS-East

*It was moved by Christine Curtis and seconded by Jesse Butler to approve Steve Weston as Band/Chorus Teacher at OHS-East. Motion CARRIED unanimously (of those present).*

8. Communications: *Superintendent McDonald had the following communications:*

- A thank you note and letter from Broadreach for the \$400 donation to Youthlinks from OHS-E.
- A thank you letter from AIO Pantry & Emergency Assistance for donations during the year.

9. Reports

- A. Report of the Superintendent: *Superintendent McDonald reported on several RDMS service group donations to various organizations; three 9<sup>th</sup> graders at OHS-W received Scholastic Writing Awards (2 Silver Keys, 1 honorable mention); Gifted and Talented Educational Program has been approved (\$147,094 for elementary and \$22,385 for secondary; total \$169,479); and has visited every school, except GBS (soon) to review "Schools of Our Future" plans.*
- B. Report of the Business Manager: *Business Manager Orne reviewed the FY 2016 expenditures to date; reviewed the major cost drivers in the FY 2017 expenditure forecast; gave an overview of the just-released, preliminary state Essential Programs and Services funding for FY 2017; and presented updates on department initiatives and accomplishments.*
- C. Report of the Board Chair: *Chair Roberts reported the artwork is from Mr. LaChapelle's 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade classes at OHS-E and Mrs. Thompson also noted there is incredible 3-d artwork on display at the HS (respected and untouched); and reiterated that the Schools of Our Future model is not just about buildings but creating a legacy of education.*

10. Committee Reports and Upcoming Meetings

- A. Curriculum & Technology: *Met on January 25, 2016. Next meeting is February 22, 2016, at 3:30 pm.*
- B. Finance & Facilities: *Met on January 26, 2016. Next meeting is February 16, 2016, at 5:30 pm.*
- C. Policy: *Met on January 25, 2016. Next meeting is February 22, 2016, at 5:30 pm.*
- D. MCST: *Met on January 27, 2016. Next meeting is February 24, 2016, at 7:00 pm.*

11. Adjournment: *It was moved by Loren Andrews and seconded by Susan Allen Thomas to adjourn at 8:00 pm.*